



Sustainable Communities Overview and Scrutiny Committee

Date:	Tuesday, 26 June 2012
Time:	6.00 pm
Venue:	Committee Room 1 - Wallasey Town Hall

Contact Officer: Andrew Mossop
Tel: 0151 691 8501
e-mail: andrewmossop@wirral.gov.uk
Website: <http://www.wirral.gov.uk>

AGENDA

1. MEMBERS CODE OF CONDUCT - DECLARATIONS OF INTEREST

Members are asked to consider whether they have personal or prejudicial interests in connection with any item(s) on this agenda and, if so, to declare them and state what they are.

Members are reminded that they should also declare, pursuant to paragraph 18 of the Overview and Scrutiny Procedure Rules, whether they are subject to a party whip in connection with any item(s) to be considered and, if so, to declare it and state the nature of the whipping arrangement.

2. MINUTES (Pages 1 - 6)

To receive the minutes of the meeting held on 28 March, 2012.

3. APPOINTMENT OF VICE-CHAIR

The Committee is invited to appoint a Vice-Chair.

4. TERMS OF REFERENCE (Pages 7 - 10)

5. HIGHWAY AND ENGINEERING SERVICES CONTRACT - THIRD ANNUAL REVIEW

A presentation will be made by Steve Grimes, Contracts Manager, Colas Ltd.

Report to follow.

6. **QUARTER 4 YEAR END 2011/12 PERFORMANCE MONITORING REPORT (Pages 11 - 32)**
7. **REDUCING THE COUNCIL'S CARBON FOOTPRINT - PROGRESS REPORT NO. 5 (Pages 33 - 56)**
8. **EQUALITY IMPACT ASSESSMENTS - REFERRAL FROM SCRUTINY PROGRAMME BOARD (Pages 57 - 66)**

The Scrutiny Programme Board at its meeting on 28 February, 2012 (minute 33 refers) referred this report of the Director of Law, HR and Asset Management, with the following resolution:

“(1) The contents of the report be noted; and

(2) That the report be referred to all five Overview and Scrutiny Committees for their consideration.”

9. **DECISIONS TAKEN UNDER DELEGATED POWERS - DIRECTOR OF TECHNICAL SERVICES (Pages 67 - 70)**
10. **DECISIONS TAKEN UNDER DELEGATED POWERS - DIRECTOR OF LAW, HR AND ASSET MANAGEMENT (Pages 71 - 72)**
11. **APPOINTMENT OF THE HIGHWAYS REPRESENTATION PANEL (Pages 73 - 76)**
12. **REVIEW OF SCRUTINY WORK PROGRAMME (Pages 77 - 80)**

The Committee is requested to consider what issues should form the basis of its work programme for the ensuing municipal year.

13. **FORWARD PLAN**

The Forward Plan for the period July to October, 2012 has now been published on the Council's intranet/website and Members are invited to review the Plan prior to the meeting in order for the Sustainable Communities Overview and Scrutiny Committee to consider, having regard to the work programme, whether scrutiny should take place of any items contained within the Plan and, if so, how it could be done within relevant timescales and resources.

14. **ANY OTHER URGENT BUSINESS APPROVED BY THE CHAIR (PART 1)**
15. **EXEMPT INFORMATION - EXCLUSION OF MEMBERS OF THE PUBLIC**

The public may be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information.

RECOMMENDED – That in accordance with section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by the relevant paragraphs of Part 1 of Schedule 12A (as amended) to that Act. The public interest test has been applied and favours exclusion.

**16. ANY OTHER URGENT BUSINESS APPROVED BY THE CHAIR
(PART 2)**

This page is intentionally left blank

SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

Wednesday, 28 March 2012

Present:

Councillor J Hale (Chair)

Councillors	D McCubbin	A Sykes
	KJ Williams	J Walsh
	R Wilkins	S Whittingham
	P Hackett	S Williams
	C Jones	

74 MEMBERS CODE OF CONDUCT - DECLARATIONS OF INTEREST

Members were asked to consider whether they had personal or prejudicial interests in connection with any item(s) on this agenda and, if so, to declare them and state what they were.

Members were reminded that they should also declare, pursuant to paragraph 18 of the Overview and Scrutiny Procedure Rules, whether they were subject to a party whip in connection with any item(s) to be considered and, if so, to declare it and state the nature of the whipping arrangement.

Councillor S Whittingham declared his personal interest in agenda item 8 – 2011/2012 Third Quarter Performance Monitoring Report (see minute 81 post), by virtue of his involvement with Woodchurch Community Centre.

Councillor P Hackett declared his personal interest in agenda item 6 – Libraries Strategy (see minute 79 post), by virtue of his place of work being adjacent to a building referred to in the report.

75 MINUTES

Resolved – That the minutes of the meeting held on 30 January 2012 be approved.

76 CORPORATE GOAL UPDATE - PARKS AND OPEN SPACES

The Director of Technical Services presented an update on progress in delivering the Parks Modernisation Project that supported the delivery of the Corporate Goal to “Provide and Maintain High Quality Parks & Open Spaces in Partnership with Local Communities”. He commented that it was a complex multi-disciplinary project with the purpose of establishing a modern, cost effective and efficient service comparable to that offered by the private sector by Spring 2013. An Outline Delivery Plan had been endorsed by the Cabinet (minute 205 (24 November 2011) refers) and the Director highlighted progress that had been made under four key workstreams, which all reported to a Project Board –

- Policy, Processes and Performance
- Human Resources
- Assets
- Communication and Engagement

In addition, there had been an urgent short-term project for the integration into the Council of the Highways Grounds Maintenance Service, which had now been completed.

The Director reported that each of the tasks in the Delivery Plan had been assigned a 'RAG' status as follows:

- GREEN – Task on target for completion within project timescale
- AMBER – Some non-critical milestones have slipped but Task still on target for completion within project timescale
- RED – Critical milestones have slipped and Task will no longer be completed within project timescale

In the Plan there were 35 Tasks as follows: 5 Complete, 21 Green, 8 Amber and 1 Red. He commented that overall, good progress was being made in the delivery of the Plan at this stage. However there were a number of Amber Tasks where resource pressures had been identified and mitigating management action was being taken. There was one Task classed as Red, which related to the development of a new Ten Year Strategic Plan, as the work was being reprogrammed for completion after the conclusion of the Modernisation Project in Spring 2013.

Resolved – That the report be noted.

**77 PARKS AND COUNTRYSIDE SERVICES PROCUREMENT EXERCISE (PACSPE)
- INTERNAL/EXTERNAL BID COMPARISON**

Further to minute 73 (30 January 2012), the Director of Technical Services provided a detailed internal/external bid comparison in relation to the Parks and Countryside Services Procurement Exercise (PACSPE), following the decision of the Cabinet (minutes 117 (22 September 2011) and 173 (3 November 2011) refer) to retain the services in-house, to be delivered directly by the Council. The Director commented that some of the information was of commercial value and could be used to the advantage or detriment of the tenderers involved in the PACSPE process. As such, it had been classed as Exempt Information and was included in an exempt appendix to his report (see minute 88 post).

He referred to the Outline Business Case assumptions and provided a summary in relation to the quantitative and qualitative assessments that had been undertaken of the tenders received.

Resolved – That the report be noted.

78 CORPORATE GOAL UPDATE - LEISURE AND CULTURE FACILITIES

The Director of Technical Services presented an update on the current position of the Technical Services Delivery Plan that supported the Corporate Goal to 'Provide and Maintain High Quality, Value for Money Leisure and Cultural Facilities for Wirral Residents', for which the key activity within the Departmental Plan was to 'Promote the Council's Leisure Facilities to Encourage Greater Take-Up of Services'. A marketing plan for the promotion of the Council's leisure facilities had resulted in the development and implementation of a 'Sport and Recreation' Marketing Strategy and the Director commented upon progress of projects and developments in its four key areas –

- The promotion and development of the Invigor8 product
- The promotion of a targeted piece of work in partnership with the Amateur Swimming Association (ASA) to increase adult participation
- Building on the euphoria generated by the London 2012 Olympic Games
- Promotion and development of Community Sports initiatives

Resolved – That the report be noted.

79 LIBRARIES STRATEGY

Further to minute 68 (30 January 2012), the Deputy Chief Executive/Director of Finance reported upon the initial feedback from the recent Library Strategy “Wirral Libraries – A New Chapter” consultation and highlighted how the responses would be taken into account in the Strategy. The consultation process ran from 26 January to 29 February 2012 and the Director indicated that 385 people engaged in the face to face library survey sessions, 30 people attended the library consultation evening and 1,465 consultation forms had been completed and returned by 29 February 2012. Although the total number of surveys continued to increase, preliminary analysis indicated that respondents –

- were overwhelmingly supportive of the value of a written strategy for the library service;
- considered that the strategy fitted Wirral’s needs;
- were in favour of the initiative to bring together library and One Stop Shop provision.

The most significant response to the consultation in terms of public comment related to proposed changes in opening hours, although responses varied from location to location. He indicated that the main feature in the draft proposal to redistribute hours was a plan to extend the opening hours of all libraries to six days a week. He referred to the changes in opening hours that were required to facilitate the proposal and commented that analysis of feedback suggested that more people asked for libraries to retain an evening opening than actually used them. The view was that although some respondents did not use the evening opening themselves, they felt that it should be there for those that wished to do so.

The Director set out a number of options that had presented themselves for further consideration and he assured Members that the Strategy would be reviewed in the light of the consultation outcomes, particularly in relation to opening hours.

Members commented that evening opening hours were essential for schoolchildren to do homework and, particularly in deprived areas, to have access to a computer. In addition, for some working people, evenings could be their only opportunity to visit their local library.

Resolved –

(1) That the report be noted.

(2) That a further report be presented to a future meeting following a review of the Strategy in the light of consultation outcomes in relation to opening hours.

80 PROGRESS ON THE CONTROL OF ILLICIT SALES TO YOUNG PEOPLE

The Director of Law, HR and Asset Management reported that the local authority had a statutory responsibility to enforce provisions prohibiting the sale of age restricted products and provisions requiring legible warnings on tobacco products. He set out the legislation which placed restrictions on the age at which certain products may be sold and referred also to national policy documents that had been issued by the Government in recognition of the need to reduce the potential harm that the use of alcohol and tobacco could cause to young people.

He reported upon steps taken to control illicit sales to young people, including under age sales and the sale of illicit tobacco and alcohol and fireworks and, in response to a question from a Member, referred to work undertaken with other agencies. A Member referred also to the 'Citizen Card' initiative and expressed concern, having regard to its cost, that the card was not recognised by some licensed premises. In response, the Director proposed to circulate details of the campaign, which had the support of Merseyside Police, and to make contact with those premises where the card was not being accepted.

Resolved – That the report be noted.

81 2011/2012 THIRD QUARTER PERFORMANCE MONITORING REPORT

The Director of Technical Services and the Director of Law, HR and Asset Management presented an update of performance in the third quarter 2011/2012 (October to December 2011) of the Council's Corporate Plan 2011-2014, in relation to sustainable communities. The report provided Members with an overview of performance, resource and risk monitoring, together with detail of corrective action for performance issues.

Resolved – That the report be noted.

82 DECISIONS TAKEN UNDER DELEGATED POWERS - DIRECTOR OF TECHNICAL SERVICES

The Director of Technical Services reported, in accordance with the Approved Scheme of Delegation, of the acceptance of tenders under delegated powers for the supply of the pantomime at the Floral Pavilion between December 2010 and January 2013; and for the supply and maintenance of fitness equipment for Wirral's Leisure Centres from February 2012 for a period of 5 years.

Both procurement exercises were undertaken in collaboration with Corporate Procurement and the successful contractors were appointed on the highest aggregate score based upon price and quality. The reporting of the decision for the pantomime at the Floral Pavilion followed advice given by Internal Audit in October 2011.

Resolved – That the report be noted.

83 DECISIONS TAKEN UNDER DELEGATED POWERS - DIRECTOR OF LAW HR AND ASSET MANAGEMENT

The Director of Law, HR and Asset Management reported, in accordance with the Approved Scheme of Delegation, of those instances where delegated authority has been used with respect to the appointment of Contractors pursuant to Contract Procedure Rule 14.1. Since the last meeting of the Committee, tenders had been accepted for works to –

- Hoylake Community Centre and Sanderling Unit Window Frame Replacement
- Fire Alarms and Emergency Lighting Maintenance
- Leasowe Recreation Centre Pool Filtration and Ultraviolet Sterilisation Installation

Resolved – That the report be noted.

84 **FORWARD PLAN**

The Director of Law, HR and Asset Management reported that the Forward Plan for the period April to July 2012 was published on the Council's intranet/website. Members had been invited to review the Plan prior to the meeting in order for the Sustainable Communities Overview and Scrutiny Committee to consider, having regard to the work programme, whether scrutiny should take place of any items contained within the Plan and, if so, how it could be done within relevant timescales and resources.

Resolved – That the Forward Plan be noted.

85 **REVIEW OF SCRUTINY WORK PROGRAMME**

The Committee received an update in relation to its work programme, which indicated that there were no items which remained outstanding.

Resolved – That the completed programme be noted.

86 **ANY OTHER URGENT BUSINESS APPROVED BY THE CHAIR (PART 1) - HIGHWAYS AND REPRESENTATION PANEL - MINUTES**

The Director of Law, HR and Asset Management presented the minutes of the meeting of the Highways and Representation Panel held on 21 March 2012, which the Chair had agreed to be considered as an item of urgent business, so as for schemes to be approved within the current municipal year.

The Panel had considered –

- Review of Experimental Traffic Regulation Order - Oldfield Drive Heswall
- Objection to Local safety Scheme – Townfield Lane, Oxton
- Petition for Traffic Calming Measures in Naseby Close, Upton
- Objection to Revocation of No Waiting Restriction - Dial Road, Tranmere

With regard to Panel minute 5 (Review of Experimental Traffic Regulation Order for Oldfield Drive, Heswall), the Chair commented that the Panel had taken into consideration every representation that had been made. In addition, although there had not been a qualifying petition, he had exercised his discretion and allowed local residents who were in attendance to address the Panel, prior to a decision being made.

Resolved –

- (1) That the minutes of the Panel be received.**
- (2) That the Committee recommend to the Cabinet Member for Streetscene and Transport Services that the following schemes be approved –**
 - (a) That the existing Experimental Traffic Regulation Order (ETRO) for Oldfield Drive, Heswall, be made permanent (Option A in Section 7 of the Panel report of the Director of Technical Services)**
 - (b) That the proposed Local Safety Scheme at Townfield Lane, Oxtun, consisting of a NWAAT TRO as shown on drawing number TS 0395B0, attached to the Panel report of the Director of Technical Services be approved and implemented.**
 - (c) That the proposal to revoke the length of No Waiting 8am – 6pm, at Dial Road, Tranmere, as shown on drawing DTS/1, attached to the Panel report of the Director of Technical Services, be approved and implemented.**
- (3) That no further action be taken in relation to the petition for Traffic Calming Measures in Naseby Close, Upton, but the situation continue to be monitored.**

87 EXEMPT INFORMATION - EXCLUSION OF MEMBERS OF THE PUBLIC

Resolved – That in accordance with section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by the relevant paragraphs of Part 1 of Schedule 12A (as amended) to that Act. The public interest test has been applied and favours exclusion.

88 EXEMPT APPENDIX

The Committee considered the appendix to the report of the Director of Technical Services 'Parks and Countryside Services Procurement Exercise (PACSPE) - Internal/External Bid Comparison' (see minute 77 ante) which was exempt due to it containing commercially sensitive information.

Resolved – That the information set out in the appendix be noted.

TERMS OF REFERENCE

The Council has appointed Overview and Scrutiny Committees to discharge the functions conferred by section 21 of the Local Government Act 2000 or regulations under section 32 of the Local Government Act 2000.

Each overview and scrutiny committee will:

- (i). Review and/or scrutinise decisions made or actions taken in connection with the discharge of the Council's functions;
- (ii). Make reports and/or recommendations to the Council and/or the Cabinet and/or any joint or area committee in connection with any policy or the discharge of any functions;
- (iii). Consider any matter affecting the area or its inhabitants; and
- (iv). Exercise the right to call in, for reconsideration, decisions made but not yet implemented by the Executive; and within the following terms of the Cabinet portfolio(s) indicated:

SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

To create a clean, pleasant, safe and sustainable environment, and in particular to:

- sustain improved levels of recycling;
- reduce the Council's carbon footprint;
- reduce the number of people killed or seriously injured in road accidents,

the Overview and Scrutiny Committee will:

- (i) review and/or scrutinise decisions made or actions taken in connection with the discharge of the Council's functions;
- (ii) make reports and/or recommendations to the Council and/or the Cabinet and/or any joint or area committee in connection with any policy or the discharge of any functions;
- (iii) consider any matter affecting the area or its inhabitants; and
- (iv) exercise the right to call in, for reconsideration, decisions made but not yet implemented by the Executive; and
- (v) specifically, act as the Council's crime and disorder committee for the purposes of Section 19 of the Police and Justice Act 2006 (as amended); within the following terms of reference of the Cabinet portfolio(s) indicated:

Streetscene and Transport Services

(1) Highways, streets and footpaths, including street lighting and related enforcement activities.

(2) Traffic regulations and road safety.

- (3) The management of Council car parks.
- (4) Liaison with the MITA and other external organisations.
- (5) Reservoirs, sewerage and land drainage.
- (6) The provision of civil engineering services to the Council.
- (7) The provision of architectural, quantity surveying and mechanical, electrical and structural engineering services.
- (8) Coast protection and sea defences.
- (9) Restricted and selective tendering for civil engineering services.
- (10) Grass cutting in residential areas.
- (11) Weed control.
- (12) Refuse collection and street cleansing.
- (13) Advertisement control.

Environment

- (14) Trading standards and consumer protection.
- (15) Food safety and hygiene.
- (16) Home safety.
- (17) Health education.
- (18) Control of communicable diseases.
- (19) Port health.
- (20) Monitoring of waste disposal.
- (21) Recycling.
- (22) Public conveniences.
- (23) Preservation and improvement of amenities in residential areas.
- (24) Clean air and pollution control.
- (25) Abatement of nuisance (other than statutory nuisance in private dwellings).
- (26) Identification and action in relation to derelict land and buildings.

(27) Sea Fisheries.

(28) The development and implementation of strategies for continually improving sustainability and reducing the environmental impact of the Council, its policies, plans, programmes and services.

Culture, [Tourism] and Leisure

(29) The provision of leisure and cultural services including:

- library services;
- museums and galleries, promotion of the Arts;
- civic theatres, entertainment and cultural activities;
- swimming pools, sports halls and indoor recreation;
- parks, recreation grounds, and adventure playgrounds;
- public playing fields, outdoor sports facilities.

(30) Community centres and public halls.

(31) Sports activities and development, the promotion of sporting activities and joint use of sporting facilities.

(32) Resort activities, including publicity.

(33) Beaches and the Beach Lifeguard Service.

(34) The provision of country parks and allotment gardens.

(35) The provision and management of cemeteries and crematoria.

(36) The heritage of the Borough, including the preservation of buildings of architectural or historic interest in liaison with the Heritage Champion.

[Housing and] Community Safety

(37) Community Safety including:

- Co-ordinating neighbour nuisance policies in the private and public sector.
- Co-ordinating anti-social behaviour policies.
- Working with partners, the Police and other Cabinet members on youth diversion schemes.
- Working with the appropriate Cabinet member in liaison with the Drug & Alcohol Team.
- Working with the Licensing Team on issues of under age sales of alcohol and with Trading Standards in liaison with the Cabinet member for Environment.
- The use of the Council's powers under the Crime and Disorder Act 1998, the Housing Act 1996 and the Anti-social Behaviour Act 2003;
- The Council's duty under section 17 of the Crime and Disorder Act 1998 to have regard to the effects on crime and disorder in the exercise of all of its powers and duties;

- Liaison with other agencies such as the police, Primary Care Trusts, the voluntary sector and the Probation Service on community safety issues;
- The development and implementation of the Crime and Disorder Reduction Strategy and the Anti-social Behaviour Strategy

(38) The operation and development of Community Patrol.

Corporate Resources

(39) The Emergency Plan and resilience issues.

All portfolios

(40) Those parts of the Corporate Plan within the remit of this Committee,

(41) To seek to achieve continuing and improving performance, better value for money and customer satisfaction in respect of those services provided through these areas.

(42) To support the Council's equal opportunity policies by promoting and monitoring initiatives to encourage equality of opportunity amongst disadvantaged groups including: the disabled, ethnic minorities, the long-term unemployed, the poor, and women;

(43) To scrutinise Local Area Agreements that fall within the areas set out above and to hold partners to account.

WIRRAL COUNCIL

SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

26 JUNE 2012

SUBJECT:	2011/12 YEAR-END PERFORMANCE REPORT
WARD/S AFFECTED:	ALL
REPORT OF:	MARK SMITH – DEPUTY DIRECTOR OF TECHNICAL SERVICES BILL NORMAN – DIRECTOR OF LAW, HR and ASSET MANAGEMENT
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

- 1.1 This report sets out performance of the Council's Corporate Plan 2011-14 for the year-end 2011/12 in relation to sustainable communities, and provides Members with an overview of corporate priority performance, resource and risk monitoring.
- 1.2 This report does not contain exempt information.

2.0 BACKGROUND AND KEY ISSUES

2.1 Performance Summary

This report provides an overview of year-end performance with detail outlined including corrective action for performance issues.

2.1.1 What's working well

- **Wirral on the move** - Wirral Council is committing almost £2 million to improve road safety, reduce congestion and promote active travel and health. Key areas for investment include safer routes to schools programmes, together with measures to assist safer travel for pedestrians and cyclists. Local communities will also benefit with £220,000 being provided for Area Forums to allocate to local highway projects.
- **E-Books are a big hit!** - with more than 2,500 downloads of the new e-book service at Wirral's libraries and 750 new users, e-books are proving a successful addition to Wirral's collection. Members no longer have to go into their local branch to enjoy their favourite books and audio books, and can instead do it from the comfort of their own home.
- **Improvement works are underway at Leasowe Leisure Centre** - this long awaited investment to provide new and improved facilities; including an open-plan fitness studio and smaller, more intimate accommodation for quieter classes, is great news for the local community.

- **Pollution pledges pass 1000 tonnes – CRed Wirral** (Wirral Council's climate campaign); which encourages residents and workers to consider how changes to their everyday lives can cut pollution, help look after the environment and save money, has passed an important milestone. Local people have now recorded 613 pledges, exceeding the target by 22.6%, with enough pledges to cut carbon pollution by over 1000 tonnes.
- **There has been a continuous improvement in the reduction of missed bin collections**, (average performance for 2011/12 of 26.25 against the target of 40 missed bins per 100,000 collections)
- **The target for the maintenance of street and environmental cleanliness** (combined levels of litter and detritus) has been exceeded, dropping to 4.33%, 3.67% below the target, this is due to changes to monitoring methodology (day of cleanse monitoring as opposed to random). New targets will be established after period of stability in new system.
- **798 people were provided with advice and support to prevent homelessness**, exceeding target by 348
- **Delivered savings of £80,000** from improved Council Energy efficiency
- **Reduced the number of serious acquisitive crimes** by 4%. Wirral is ranked 2nd lowest for its rate of acquisitive crime against the 15 demographically similar partnership areas defined by the Home Office. Initiatives that led to the reduction included Integrated Offender Management, Neighbourhood Watch and advising the public through forums, press releases and leafleting.
- **Cut alcohol related violence** (Youth) by 14%. This was due to the information lead interventions on youths and alcohol particularly intervening where individuals were seen as vulnerable by taking them to a place of shelter in a multi agency initiative known as Operation Stay Safe. This also redressed the former trend of increased alcohol fuelled violence amongst girls.

2.1.2 Performance against Corporate Plan project(s)

The following projects have been assessed as **amber** or **red** or have been **closed** or **withdrawn**:

Portfolio	Key project	Status				Corrective Action
		Q1	Q2	Q3	Q4	

Portfolio	Key project	Status				Corrective Action
		Q1	Q2	Q3	Q4	
Streetscene & Transport Services	By 2020, reduce the total number of people killed or seriously injured (KSI) road traffic casualties by 50%, compared with the average for 2004-8; (Target for 2011 : reduce to 106; Target for 2012 : reduce to 104; Target for 2013 : reduce to 102)	Green	Amber			Similar casualty trends occurred in Q4 as in Q2 and Q3. The provisional number of people KSI in road traffic casualties for 2011/12 is 126. A capital bid for further funding for engineering schemes to reduce road casualties was successful and the scheme list was approved by Cabinet on 15 March 2012. These schemes will be implemented during 2012/13.
	Implement a speed restriction programme during 2011/12	Green	Amber	Red		This programme was not implemented during 2011/12 however a report on the implementation of the project programme for 2012/13 and 2013/14 was submitted to and approved by Cabinet on 12 April 2012


2.1.3 Performance against Strategic Change project(s)

The following strategic change project has been withdrawn:


Status			Project	Corrective Action
Q1	Q2	Q3		
Green	Amber	Closed	PACSPE	Cabinet 03 November 2011 agreed to the retention of this service and this project is now closed.

2.1.4 Performance against indicator(s):

The following indicator has missed its quarter three target and is therefore assessed as **red**:

Portfolio	PI no	Title	2010/11 Year End Actual	2011/2012 Year End		On target	Direction of travel
				Target	Actual		
Housing & Community Safety	NI 32	Repeat incidents of domestic violence	7.53	7.53	11.55	Red	
				(Lower is Better)			
Corrective Action:	The recent introduction of restraining orders post conviction has provided victims with additional safety measures, but when breached by a perpetrator is						

	counted as a crime and therefore recorded as an automatic re-referral to Multi Agency Risk Assessment Committee (MARAC) as a repeat as per NI 32 guidance. In the same circumstances previously it would not be an automatic MARAC referral. This process is actually a valuable safety plan as victims are now calling the police when the perpetrator breaches the order. Positive police and court action in the majority of cases puts the perpetrator into prison, thus reducing the risk to the client and any children. The re-referral allows MARAC agencies to review risk and address any gaps in the safety plan.
Performance Analysis:	<p>Referrals have increased by 53% compared to year end 2010/11. It has missed its target by 4.02. The year end rolling total for domestic violence repeat victimisation in Wirral is 26.51% (National Average repeat rate as identified by Coordinated Action Against Domestic Abuse (CAADA) is 26%), which is over the target set by the repeat rate measured in Wirral for 10/11. The number of referrals to the Family Safety Unit has increased by 25% from 895 to 1120 compared to last year.</p> <p>Sources of previously unreported domestic violence survivors has realised a commensurate 25% increase in high risk cases, from 377 to 472. The number of domestic violence victims referred and assessed as high risk who have NOT been re-victimised has increased by over 20%, from 831 to 999.</p>

Portfolio	PI no	Title	2010/11 Year End Actual	2011/2012 Year End		On target	Direction of travel
				Target	Actual		
Streetscene and Transport Services	DEPT 47	Reduce the number of people killed or seriously injured in road traffic accidents	10.2% (108)	106	126	Red	
				(Lower is Better)			
Corrective Action:	<p>Analysis of casualty data leading to development of a road safety action plan for 2012/13 which will target key casualty/road user groups. Additional funding from Council bid for road safety activity secured, with schemes identified and agreed by Cabinet.</p> <p>Ongoing analysis of casualty data should show improvement during 2012/13, however it should be noted that road casualty numbers are subject to random fluctuation and factors outside the control of the Authority or partner agencies.</p> <p>Senior management attendance at the Wirral Accident Reduction Partnership will continue, and support in the development and implementation of a new road safety action plan (such as additional data analysis: appropriate funding for initiatives etc).</p>						
Performance Analysis:	<p>The performance data is provisional. The number of people killed or seriously injured in road traffic accidents for 2011/12 has exceeded the target by 20, as there was a greater than expected number of people injured, including motorcyclists and in car casualties.</p>						

Portfolio	PI no	Title	2010/11 Year End	2011/2012 Year End	On target	Direction of travel
-----------	-------	-------	---------------------	-----------------------	--------------	------------------------

			Actual	Target	Actual		
Culture , Tourism & Leisure	DEPT 5184	Visits to the Williamson Art Gallery and Priory	N/A (new indicator for 11/12)	10%	-13.54%	Red	n/a
Corrective Action:	<p>Extended sickness leave during 2011/12 led to Birkenhead Priory being open weekends-only for a period, this severely curtailed visitor numbers. The Williamson also closed for several days for roof replacement.</p> <p>Staffing issues are not anticipated during 2012/13 however building work will continue to affect visitor numbers at both the Priory and the Williamson; some closures are inevitable.</p> <p>Improved publicity for events and a revised website during 2013 will raise the profile of the Museums Service, and it is hoped that re-launch events will make up for lost visitor numbers.</p>						
Performance Analysis:	The percentage number of visits fell by 13.54% during 2011/12. The target was missed by 23.54%						

2.1.5 A full list of all corporate plan projects and performance indicators reporting to this Scrutiny Committee have been captured within the appendices of this report.

2.2 Resource implications

The revenue budget forecast is for a balanced position. There are a number of areas of concern regarding the achievement of income targets including car parking and cultural services. These areas are being contained by compensatory savings. The delayed sale of the Pacific Road Arts complex may also have a budgetary impact.

A number of policy options have been progressed including the 'free after three' parking and the deep clean street cleansing initiatives, support for the Anti-Social Behaviour team and library equipment and engagement schemes. The community asset transfer programme continues to progress.

Capital schemes include renovations to the Williamson Art Gallery, which commenced in the spring, the Landican Crematorium Mercury Abatement scheme and an extensive road maintenance programme and bridge strengthening works.

2.3 Future challenges and risks

It is important to deliver services to meet the needs and wants of our citizens and businesses. To help achieve this significant consultations have been undertaken to assist in the development of Neighbourhood plans for each area and to help identify priority areas to assist with the allocation of resources for neighbourhood use. Cabinet agreed on 29 March a revised approach to business planning for 2012/13 which includes a 12 week comprehensive consultation programme and will assist with the allocation of resources.

The modernisation of the maintenance arrangements for Wirral's parks and open spaces which includes the transfer of services previously undertaken by external contractors creates future challenges and opportunities.

Weather events may also impact upon Council services. A review of winter maintenance arrangements has been undertaken to help mitigate possible negative impacts although the winter has been relatively mild.

2.4 Customer Feedback

- 2.4.1 There were a total of 6,049 Council-wide customer feedback contacts recorded in 2011/12, this represented a 7% decrease from 2010/11 (6,485). Technical Services accounted for 45% of all customer feedback recorded (2722.05)
- 2.4.2 This overall figure included 14% fewer corporate complaints due to the lack of adverse weather conditions affecting services over the winter months (Technical Services recorded a 31% annual reduction in their complaints). Similarly, statutory complaints recorded a comparative reduction, of 28%.
- 2.4.3 Councillor and MP contacts received across the Council also displayed an annual reduction (5%) along with Local Government Ombudsman contacts (9.5%).
- 2.4.4 By channel, internet and email was used for two thirds of all contacts, continuing a trend that saw usage of these channels increase by 6% from 2011/12.
- 2.4.5 There was an increase in the average response rate for complaints with 15 working days taken to respond to all complaints in 2011/12 compared to 14 working days in 2010/11.
- 2.4.6 Responses to recorded Councillor/MP enquiries took on average 7 working days in 2011/12 compared to 6 working days in 2010/11. The corporate target is 10 working days.
- LHRAM took an increased average of 12 working days to respond, compared to 10 working days in 2010/12. It should be pointed out that these figures relate to average responses. The Department actually responded to 68% of complaints within the target time. A limited number of vexatious and highly specific complaints took longer by their nature and thereby skewed the average figures.
 - Technical Services recorded an increase from 5 working days in 2010/11 to 6 working days in 2011/12 though this is still well within the corporate target and this department accounted for 82% (3223) of all recorded Councillor/MP contacts (same proportion as recorded in 2010/11).
- 2.4.7 The focus for complaints and wider customer feedback is 'putting things right and learning from it' with an average of 9% of all complaints received across the council resulting in some organisational learning. Technical Services and LHRAM reported some positive organisational learning during 2011/12. Some examples are:
- New allotment application process and database introduced to improve management of waiting list (asset management)
 - Improvements to coverage provided by external contractor in response to feedback received (bridleways and public rights of way)
 - Requirement placed on external contractor to improve notice given and signage used on site when undertaking future works (COLAS/Highway maintenance)
 - Revised bin collection times to avoid school traffic and minimise missed collections (refuse collection service)
 - Charges to be introduced for 'no show' bookings to maximise take up of leisure classes, in response to complaints received (sports and recreation service)
 - Improved instructor to child ratio to be introduced for swimming classes, in response to feedback received (sports and recreation service)

- Review of CCTV coverage and provision of safe-guarding training for staff as a result of anti-social behaviour reported in a leisure centre (sports and recreation service)
- Erection of anti-dog fouling signage to deter local issue reported (community safety)
- Improved training implemented for SEN school escorts (transport)
- Improved disabled access at a local leisure centre (sports and recreation)
- Customer questionnaire introduced in response to customer comments asking for a review of fitness suite opening hours (sports and recreation)
- Increased frequency of street cleansing rota introduced to minimise future complaints (street cleansing)

3.0 RELEVANT RISKS

- 3.1 The successful implementation of actions to deal with issues arising from the report into Corporate Governance issues remains a key priority. There remains a key risk in ensuring issues arising are dealt with in a timely and appropriate manner.
- 3.2 Enhancements to corporate risk management arrangements and procedures continue to be examined. The Risk Management strategy over the medium term will provide a framework and processes which are in accordance with the latest British Standard for Risk Management. To achieve this, 'a gap analysis' has been undertaken to identify actions required for improvement.
- 3.3 The Corporate Risk Register has been evaluated and added to by the Executive Team during the quarter. Progress in mitigating actions has been included within the relevant sections above.

4.0 OTHER OPTIONS CONSIDERED

- 4.1 Not applicable

5.0 CONSULTATION

- 5.1 Consultation in relation to the draft Corporate Plan engaged individuals and organisations from across Wirral's diverse communities and this is reflected in the Corporate Plan.

6.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

- 6.1 The Corporate Plan has a clear focus on supporting those who are disadvantaged, including the delivery of specific services and through ensuring that all of Wirral's diverse communities are equally able to access services.
- 6.2 Equalities implications relating to the actions set out in the Corporate Plan will be addressed by departments as appropriate, and details set out in individual departmental plans. This work is also monitored by the Corporate Equalities and Cohesion Group and the Council Excellence Overview and Scrutiny Committee.

7.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

- 7.1 The Council Budget 2011/12, Schools Budget 2011/12 and Capital Programme 2011/13 support the delivery of the Corporate Plan. Resource implications relating to the delivery of actions in the Corporate Plan have been set out in individual departmental plans.
- 7.2 The projected General Fund balance at 31 March 2012 is £18.7 million. This includes £9.6 million of funding to support activities in the 2012/13 budget as shown below:

Details	£million	£million
Projected General Fund balance at 31 March 2012 when setting the budget for 2011/12		6.9
Cabinet decisions		
17 March – Fernleigh retained		-0.5
2 June – New Homes Bonus/ Local Services Grant		+0.5
23 June - Financial out-turn 2010/11 showed a net increase in the balance of £1 million after meeting a net revenue overspend of £0.3 million		+1.0
23 June - Integrated Transport Unit additional funding		-0.3
23 June - EVR/VS scheme funded as part of 2010/11 thereby releasing the requirement to fund in 2011/12.		+4.4
21 July – Social Services Reprovision		-3.5
21 July – Support for School Pay		-0.2
22 September – Independent Review		-0.3
13 October - Capitalisation of Statutory Redundancy Payments		+2.7
12 January – Collection Fund Surplus release April 2012		-1.3
21 February – EVRs self funded release of reserve		+1.4
21 February – release of reserves and provisions		+9.9
Projected variances / potential overspends		
None declared although pressures identified at the end of March 2011 within:		
	£ millions	
- Adult Social Services	6.0	
-Children and Young People	1.0	
- Finance	-4.5	
- Regeneration, Housing and Planning	-0.5	-2.0
General Fund balance at 31 March 2012 based upon the latest projections		18.7
Balances to be utilised to support 2012/13 budget		-9.6
General Fund balance at 31 March 2013 based upon the latest projections		9.1

7.3 The capital programme is summarised as follows:

Spend	Original Approval £000	Revised Approval £000	Forecast Dec £000	Forecast Mar £000
Adult Social Services	1,154	2,943	2,943	921
Children & Young People	25,889	32,805	22,953	24,370
Regeneration, Housing & Planning	5,181	18,169	12,571	6,718
Finance	1,000	6,671	6,728	3,435
Law, HR and Asset Mgt	8,163	8,280	8,879	2,827
Technical Services	7,872	12,568	11,564	9,245
Total Programme	49,259	81,436	65,638	47,516

Resources	Original Approval £000	Revised Approval £000	Forecast Dec £000	Forecast Mar £000
Borrowing	15,905	34,464	27,337	13,790
Capital Receipts	3,000	3,000	3,000	3,000
Revenue, reserves, contributions	300	2,393	1,434	2,024
Grants - Education	23,441	21,103	19,084	18,850
Grants - Integrated Transport	1,155	1,348	1,155	1,348
Grants - Local Transport Plan	3,095	3,095	3,095	3,095
Grants - Other	2,363	16,033	10,533	5,409
Total resources	49,259	81,436	65,638	47,516

7.5 The outturn forecast for the 2011/12 capital programme has reduced by £18.1 million since quarter 3. This is mainly due to slippage in schemes within the regeneration, Housing and Planning, Adult Social Services and Technical Services departments. Additional approval granted following the receipt of permission from the DCLG to capitalise statutory redundancy payments. There has been some re-profiling of schemes within CYP and Regeneration, Housing and Planning.

7.6 Progress continues to be made on a number of schemes including those at Pensby and Cathcart Primaries which is nearing completion. Willowtree the Children's Home from home based at the former Rosclare site opened in December. The Landican Crematorium Mercury Abatement building works programme continues as does work on the Town Link Viaduct in Birkenhead.

7.7 The information above relates to the overall Council position rather than specifically Technical Services or Law, HR and Asset Management. Also the figures used are only forecasted figures and not the final outturn position.

8.0 LEGAL IMPLICATIONS

8.1 Legal implications relating to the actions set out in the Corporate Plan will be addressed by departments as appropriate.

9.0 EQUALITIES IMPLICATIONS

9.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

(c) No because of another reason which is:

This report is for information and does not require a policy decision or a change to services.

It is a requirement that Equality Impact Assessments (E.I.A.'s) are conducted to cover the projects and actions mentioned in this report to comply with the requirement of the Equalities Act 2010.

10.0 CARBON REDUCTION IMPLICATIONS

10.1 Carbon reduction is a specific goal in the Corporate Plan, with associated actions and measures as set out in the agreed Interim Carbon Budget 2011-12.

11.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

11.1 Planning and Community Safety is a specific goal in the Corporate Plan, with associated actions and measures. There is no planning permission required as a result of this report.

12.0 RECOMMENDATION/S

12.1 That the contents of this report be noted.

13.0 REASON/S FOR RECOMMENDATION/S

13.1 Council approved the 2011/12 Corporate Plan on 18th April 2011. This report provides a year-end progress on delivering the Council's Corporate Plan, including performance of relevant projects and indicators and associated financial and risk monitoring information.

REPORT AUTHOR: **Carol Sharratt / Margaret Sandalls / Clive Ashton**
Performance Management Officers
Telephone: (0151 666 3865/ 0151 606 2089/ 0151 691 8334)

Email: carolsharratt@wirral.gov.uk / margaretsandalls@wirral.gov.uk
cliveashton@wirral.gov.uk

APPENDICES

Appendix 1 – Complete list of Corporate Plan Projects reporting to this Overview and Scrutiny Committee.

Appendix 2 – Complete list of Corporate Plan Performance Indicators reporting to this Overview and Scrutiny Committee.

Appendix 3 – Complete list of non-Corporate Plan Performance Indicators reporting to this Overview and Scrutiny Committee.

REFERENCE MATERIAL

Corporate Plan 2011/12
Technical Services Departmental Plan 2011/12
LHRAM Departmental Plan 2011/12

Performance Indicator information can be found within the Council's Performance Information Management System located within the Council's intranet.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
SUSTAINABLE COMMUNITIES OSC – 2011/12 Q3 Performance Report	28 March 2012
CABINET – 2011/12 Q3 Performance and Financial Review	02 February 2012
SUSTAINABLE COMMUNITIES OSC – 2011/12 Q2 Performance Report	23 November 2011

CABINET – 2011/12 Q2 Performance and Financial Review	03 November 2011
SUSTAINABLE COMMUNITIES OSC – 2011/12 Q1	26 September 2011
Performance Report	
CABINET – 2011/12 Q1 Performance and Financial Review	21 July 2011
TECHNICAL SERVICES DEPARTMENTAL PLAN 2011/12	April 2011
LAW, HR & ASSET MANAGEMENT DEPTL PLAN 2011/12	April 2011
CABINET - Delivering the Corporate Plan	17 April 2011
COUNCIL - Adoption of Corporate Plan 2011-14	14 April 2011
CABINET - Draft Corporate Plan for 2011-14	17 March 2011

CORPORATE PLAN PROJECTS

Projects	Project Status
Deliver savings of £80,000 from improved Council Energy Efficiency	Completed
Install loft and cavity wall insulation in up to 80% of private sector properties in need in the borough by 2014 (achieving a lifetime CO2 saving of 870,340 tonnes)	Green
Effectively implement the Community Energy Efficiency Fund by March 2012	Completed
Provide access to recycling collections to all households in Wirral by May 2011	Completed
Deliver street cleansing programme and environmental improvements in shopping centres during 2011/12	Green
Reduce the quantity and incidence of fly-tipping across the Borough to maintain Flycapture 'good' rating	Green
By 2020, reduce the total number of people killed or seriously injured (KSI) road traffic casualties by 50%, compared with the average for 2004-8	Amber
Implement a speed restriction programme during 2011/12	Red
Prevent any increase in the length of principal and non-principal classified and unclassified roads requiring maintenance treatment during 2011-12	Green
Successfully deliver the Parks and Countryside Services Procurement Exercise to enable proposed contract benefits to be achieved by January/ February 2012.	Closed
Roll out Wi Fi across Libraries by November 2011	Completed
Install E books in every Library by November 2011	Completed
Install information Screens in every Library by November 2011	Completed
Investigate all occurrences of surface water flooding that affect Wirral properties	Green
Review the 2010/11 performance of winter resilience arrangements and the highways winter maintenance service by June 2011	Completed
Publish a programme of snow and ice clearance in the busiest pedestrian and shopping areas by October 2011	Completed
Consider arrangements for waste collection during severe winter weather in renegotiation of the waste collection contract by November 2011	Completed
Ensure that Council response meets national guidelines on minimum temperatures	Completed
Complete a review of the Council's and partner organisations approach to anti-social behaviour, including the implementation of community justice, by December 2011	Green

CORPORATE PLAN PERFORMANCE INDICATORS

Report: Wirral Council's Performance Report 2011/2012

Period: Full Year

Indicator: Corp Plan

Scrutiny: Sustainable Communities

Direction of Travel Summary

% PIs	No. of PIs	
16.66%	2	Improved by more than 2.5% on previous year's performance
25.00%	3	Deteriorated by more than 2.5% on previous year's performance
25.00%	3	Stayed within +/-2.5% of previous year's performance
0.00%	0	Awaiting data
33.33%	4	Not applicable
100.00%	12	(Note: percentages rounded to 2 decimal places)

Target Summary

% PIs	No. of PIs	
50.00%	6	Green (within +10/-5% of the target)
0.00%	0	Amber (missed target by between 5% and 10%)
25.00%	3	Red (missed target by more than 10%)
25.00%	3	Over-performing (more than 10% of the target)
0.00%	0	Awaiting data
0.00%	0	Target not set
0.00%	0	Not Applicable
100.00%	12	(Note: percentages rounded to 2 decimal places)

Strategic Objective: Your FAMILY: CHILDREN AND YOUNG PEOPLE

Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Environment	LOCAL 7031	Percentage of under-age sales of alcohol during test purchase exercises	15% (Lower is Better)	15%	Green	Deteriorated

Context:

Corrective Action:

Strategic Objective: Your NEIGHBOURHOOD

Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Culture,	DEPT	Increase the number of Wirral	26.2%	26.2%	Green	Improved

Tourism and Leisure	8	residents participating in sport and physical activities				
Context: In-house stats: Jan - Dec 2010 1,724,756 Jan - Dec 2011 1,740,505 Rounded 1% increase. These figures are provisional and will not be verified until Sport England publishes their results in December 2012.						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	NI 32	Repeat incidents of domestic violence	7.53 (Lower is Better)	11.55	Red	Deteriorated
Context:						
Corrective Action: At the end of the year the rolling total for domestic violence repeat victimisation in Wirral is 11.55%. This percentage is over the target set by the repeat rate measured in Wirral for last financial year, however this does not imply poor performance of agencies working together to reduce risk. The National Average repeat rate as identified by CAADA (Coordinated Action Against Domestic Abuse) is 26%. The number of referrals to the FSU has increased by 25 % from 895 to 1120 compared to last year. This demonstrates that of those cases that would have gone unreported, there are now the referral pathways and confidence in service for victims to come forward and be given the wrap around support that will reduce risk and prevent repeat victimisation. However, unearthing sources of previously unreported domestic violence survivors has realised a commensurate increase in high risk cases from 377 to 472, also 25%. However, the number of domestic violence victims referred and assessed as high risk who have NOT been re-victimised has increased from 831 to 999 or over 20%. The recent introduction of restraining orders post conviction has provided victims with additional safety measures however when breached by a perpetrator is counted as a crime and therefore recorded as an automatic re referral to MARAC as a repeat as per NI 32 guidance. In the same circumstances previously it would not be an automatic MARAC referral. It is worthy to note that this process is actually a valuable safety plan as victims are now calling the police when the perpetrator breaches the order and positive police and court action in the majority of cases puts the perpetrator into prison thus reducing the risk to the client and any children. The re referral allows MARAC agencies to review risk and address any gaps in the safety plan						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Streetscene and Transport Services	DEPT 47	Reduce the number of people killed or seriously injured in road traffic accidents	106 (Lower is Better)	126	Red	Deteriorated
Context:						
Corrective Action: 1. Yes, there were a greater than expected number of people injured, including motorcyclists and in car casualties 2. Analysis of casualty data leading to development of a road safety action plan for 2012/13 which will target key casualty/road user groups. Additional funding from Council bid for road safety activity secured, with schemes identified and agreed by Cabinet. 3. Ongoing analysis of casualty data should show improvement during 2012/13, however it should be noted that road casualty numbers are subject to random fluctuation and factors outside the control of the Authority or partner agencies. 4. Continued to provide senior management attendance at the Wirral Accident Reduction Partnership and support in the development and implementation of a new road safety action plan (such as additional data analysis: appropriate funding for initiatives etc). * Please note that as at mid April the data supplied has not yet been verified/finalised and should be treated as provisional						

Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Environment	NI 185	CO2 reduction from local authority operations	5.00% (Lower is Better)	4.91%	Green	N/A

Context: The performance to date is provisional based on former NI 185. A new indicator will be set up for this for 2012/13

Corrective Action: This indicator has now expired. Detail from 2010/11: As Councils were previously requested not to report NI185 data in the last two years, DECC has now proposed that the 2009/10 and 2010/11 data be published at the same time after the 2010/11 Financial Year concludes, and that this should take place no later than Friday 29 July 2011. These reports succeed NI 185. DECC is requesting that each Local Authority publishes its own Greenhouse Gas emissions (GHG) report locally on its own website, and that as a minimum the standard template in Annex I of the guidance be used, so that totals in CO2e for Scope 1, Scope 2 and Scope 3 are obvious. This is to support the localism agenda by ensuring that local authorities are accountable to their local people for their greenhouse gas emissions. For the first year only, DECC is requesting that data for both 2009/10 and 2010/11 financial years is published by the end of July 2011. For subsequent years, only one set of data will need to be published (i.e. 2011/12 data by end of July 2012; 2012/13 data by the end of July 2013 etc). DECC recommends that data should be published in Financial Years (April to March) rather than Calendar Years

Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Environment	DEPT 191	Residual household waste per household	530 (Lower is Better)	520	Green	Unchanged

Context: This figure is estimated as there is a delay in the data flow from the disposal authority.

Corrective Action:

Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Environment	DEPT 192	Increase the proportion of household waste recycled.	38%	40%	Green	Unchanged

Context: This figure is estimated as there is a delay in the data flow from the disposal authority.

Corrective Action:

Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Streetscene and Transport Services	DEPT 195b	Maintain street and environmental cleanliness (combined levels of litter and detritus)	8% (Lower is Better)	4.33%	Blue	Improved

Context: Exceeding target due to changes to monitoring from now defunct NI 195 methodology (day of cleanse monitoring as opposed to random). New targets need to be established after period of stability in new system.

Corrective Action:

Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Culture, Tourism and	DEPT 5180	Number of green flags for parks	12	12	Green	Unchanged

Leisure						
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Culture, Tourism and Leisure	DEPT 5184	Visits to the Williamson Art Gallery and Priory	10%	-13.54%	Red	N/A
Context: Extended sickness leave during 2011/12 led to Birkenhead Priory being open weekends-only for a period, this severely curtailed visitor numbers. The Williamson also closed for several days for roof replacement.						
Corrective Action: Staffing issues are not anticipated during 2012/13 however building work will continue to affect visitor numbers at both the Priory and the Williamson; some closures are inevitable. Improved publicity for events and a revised website during 2013 will raise the profile of the Museums Service, and it is hoped that re-launch events will make up for lost visitor numbers.						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Streetscene and Transport Services	DEPT 5186	Missed bins collections	40 (Lower is Better)	13.75	Blue	N/A
Context: This figure is the average taken from April 2011 to March 2012.						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Finance and Best Value	LOCAL 7051	Increase levels of CRed take up by 500 people	500	613	Blue	N/A
Context:						
Corrective Action:						

NON-CORPORATE PLAN PERFORMANCE INDICATORS

Report: Wirral Council's Performance Report 2011/2012

Period: Full Year

Scrutiny: Sustainable Communities

Direction of Travel Summary

% PIs	No. of PIs	
31.82%	7	Improved by more than 2.5% on previous year's performance
9.09%	2	Deteriorated by more than 2.5% on previous year's performance
4.54%	1	Stayed within +/-2.5% of previous year's performance
13.64%	3	Awaiting data
40.91%	9	Not applicable
100.00%	22	(Note: percentages rounded to 2 decimal places)

Target Summary

% PIs	No. of PIs	
50.00%	11	Green (within +10/-5% of the target)
13.64%	3	Amber (missed target by between 5% and 10%)
0.00%	0	Red (missed target by more than 10%)
22.73%	5	Over-performing (more than 10% of the target)
9.09%	2	Awaiting data
4.54%	1	Target not set
0.00%	0	Not Applicable
100.00%	22	(Note: percentages rounded to 2 decimal places)

Strategic Objective: To create a clean, pleasant, safe & sustainable environment

Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7032	Number of deliberate primary fire fires per 10,000 population	7.16 (Lower is Better)	5.63	Blue	Improved

Context: Primary deliberate fires whereby arson destroys buildings or creates a major hazard and danger have been reduced by over 20% since last year. As well as the new regional management introduced to fire station areas in Wirral, the Community Safety Partnership has introduced Primary Deliberate Fire in multi agency problem solving groups producing dividends where common factors are identified between arson and other crime types.

Corrective Action:

Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
-----------	-------	-------	------------------	------------------	-----------	---------------------

Housing and Community Safety	LOCAL 7033	Number of secondary deliberate fires per 10,000 population	42.35 (Lower is Better)	40.99	Green	Improved
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	NI 16	Number of serious acquisitive crimes per 1000 population	7.71 (Lower is Better)	7.38	Green	Improved
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	NI 28	Number of serious violent knife crimes	0.205 (Lower is Better)	0.204	Green	Unchanged
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	NI 29	Number of gun crimes per month	0.058 (Lower is Better)	0.058	Green	Improved
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 1701	Number of reported incidents of anti-social behaviour	15965.00			
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Environment	LOCAL 7028	% of High Risk Licensed Premises inspected over 12 months	100%	100%	Green	Improved
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community	LOCAL 7030	Reduce the number of criminal damage incidents reported to	2995 (Lower is	2723	Green	Improved

Safety		Merseyside Police	Better)			
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7036	All crime count	15498% (Lower is Better)	15190%	Green	N/A
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7037	Violence with Injury	1339 (Lower is Better)	1226	Green	N/A
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7038	Alcohol related violence (Youth)	135 (Lower is Better)	116	Blue	N/A
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7039	Alcohol Related Violence (Adult)	1037 (Lower is Better)	1092	Amber	N/A
Context:						
Corrective Action: The number of Alcohol related crimes committed by adults (18 and over) increased by 5% since the previous year.						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7040	IOM - Compass - Reduction in Offending	87 (Lower is Better)	87	Green	N/A
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7041	IOM PPO - Reduction in Offending	(Lower is Better)	14.8		N/A

Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7042	IOM Class A Users	28.4 (Lower is Better)	23.3	Blue	N/A
Context: The reduction in people testing positive for class A drugs after arrest illustrates the success of the Integrated Offender Management Programme to collaborate in the management of some of Wirral's most persistent and prolific offenders.						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7044	No of burglaries	913 (Lower is Better)	952	Green	N/A
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7045	Theft of vehicle	455 (Lower is Better)	397	Blue	N/A
Context: There were 397 vehicles stolen in Wirral during 2011 / 2012, compared to 455 the previous year. This is 58 less car owners victimised and a 12.75% crime reduction. This is due to the successes in coordinated activity in situational crime prevention and offender management.						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7046	Theft from vehicle	888 (Lower is Better)	815	Green	N/A
Context:						
Corrective Action:						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Housing and Community Safety	LOCAL 7052	Reduce the level of vehicle nuisance	1009 (Lower is Better)	1083	Amber	Deteriorated
Context:						
Corrective Action: Vehicle nuisance has 1009 to 1083 (a 7% increase) incidents this year. This has been mainly due to reporting of mini motors, scrambler bikes and quad bikes being misused in housing estates and public areas. The Wirral Anti Social Behaviour Team are addressing this issue by increasing prevention initiatives in hotspot areas, providing diversionary activities and helping individuals through the Challenge and Support programme.						

Strategic Objective: Your ECONOMY						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Environment	LOCAL 7025	Consumer protection visits per high risk premises	100%	91%	Amber	Deteriorated
Context:						
Corrective Action: Additional qualified officers will be available for 2012/13						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Environment	LOCAL 7026	Public satisfaction levels with services provided by Fair Trading	90%			
Context:						
Corrective Action: Customer satisfaction questionnaires have been sent out but the results cannot be reported until they are returned which will be in 4/6 weeks time						
Portfolio	PI no	Title	2011/2012 Target	2011/2012 Actual	On target	Direction of travel
Environment	LOCAL 7027	Total number of enforcement projects conducted into the supply of illegal goods or services	8	13	Blue	Improved
Context:						
Corrective Action:						

This page is intentionally left blank

WIRRAL COUNCIL

SUSTAINABLE COMMUNITIES O & S COMMITTEE

26 JUNE 2012

SUBJECT:	'REDUCING THE COUNCIL'S CARBON FOOTPRINT' PROGRESS REPORT NO. 5
WARD/S AFFECTED:	ALL
REPORT OF:	LAW, H R & ASSET MANAGEMENT
KEY DECISION	NO

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this fifth progress report is to update Members on the various projects and activities currently being undertaken across the Council to '*Reduce the Council's Carbon Footprint*', which promotes the Council's Corporate Priorities as set out in the Corporate Plan. The Council is committed to delivering a 60% reduction in carbon emissions by 2025.
- 1.2 The Council is expected to spend around £8 million on its energy costs in 2012/13. There are significant financial savings to be made through the implementation of an appropriate and timely programme of carbon emission reduction and energy efficiency projects and initiatives. Reducing the Council's carbon footprint is not a statutory requirement but taking the steps outlined in this report is Wirral's only method of managing CO₂ emissions in order to comply with the Corporate Objective to 'reduce our carbon footprint' and the Carbon Reduction Commitment Energy Efficiency Scheme (CRCEES).
- 1.3 The progress report is not financial but the activities and projects being undertaken will have an impact on the Council's operating costs and can help to assist departments in meeting their annual carbon targets. Reductions in carbon emissions and our carbon footprint are achieved by reducing energy use and there are financial savings that will be made from the avoided costs of energy and CRCEES allowances.
- 1.4 Members are asked to note the progress being made to date on the ongoing carbon reduction and energy saving activities and projects and to endorse the proposed further initiatives contained within the report. Appendix 1, the Wirral Carbon Reduction Programme: Wirral Council Activities summarises the measures and projects aimed at reducing carbon the Council's carbon footprint.
- 1.5 This report does not include exempt information.

2.0 BACKGROUND AND KEY ISSUES

- 2.1 The Department of H R, Law and Asset Management is now responsible for supporting the attainment of our Corporate Goals of reducing Wirral's carbon footprint and will be putting in place carbon and energy saving measures to deliver on our 60% carbon reduction target by 2025. Improving energy efficiency across the Council estate also supports the Corporate Goal of reducing the running costs of the Council by improving the efficiency and value for money of Council operations and services.

- 2.2 The Cabinet decision on 14th April 2011 (Minute 383 refers) requires the preparation of an annual Carbon Budget to assist in driving down energy costs and reducing the Councils carbon footprint. Each department has now been provided with a CO₂ allowance in which to operate and deliver their services thus enabling service managers to plan for CO₂ reductions at a departmental and operational level to achieve annual savings in energy use and costs. Further information on the Carbon Budget is set out in Paragraph 4.7 below.
- 2.3 To assist in the delivery of the carbon reduction targets set out in the Carbon Budget the Sustainability Unit will work with all departments to progress the energy efficiency schemes contained within the latest version of the Wirral Carbon Reduction Programme project plan (attached at **Appendix 1**). Reducing the Councils overall energy use means energy costs are reduced and carbon reductions and financial savings are also secured. The project plan, containing details of the Council's current carbon reduction and energy efficiency projects is updated by the Sustainability Unit every six months enabling the Council to plan, manage and monitor progress in achieving these reductions.
- 2.4 To further support the aims of the Carbon Budget, work has commenced on developing a corporate energy and carbon management framework that will comply with ISO 50001 (Energy Management Systems). This will clarify departmental and individual roles and responsibilities and give clear directions to achieve the structural carbon savings required. The system will be tailored to the Council's changing needs in order to drive down CO₂ emissions, reduce energy use and waste, control costs and reduce risks.
- 2.5 **Carbon Reduction Commitment Energy Efficiency Scheme [CRCEES]:** The CRCEES is the mandatory emissions reporting scheme administered by the Environment Agency (EA). The ultimate aim of the Scheme is to provide an incentive for organisations to reduce their energy use. There is a charge associated with the scheme as organisations that participate must monitor their energy use and purchase allowances for each tonne of CO₂ they emit. The more CO₂ an organisation emits, the more allowances it must purchase.
- 2.6 The overall cost of the Scheme to the Council can be lessened by securing significant reductions in our carbon emissions through the implementation of demonstrable energy efficiency projects and initiatives. A separate report detailing the Council's performance against the CRCEES was presented to Cabinet in December 2011 (Minute 234 refers).
- 2.7 **Carbon Budget 2011- 2012:** A Carbon Budget has been prepared for 2012/2013 with carbon reduction targets for each department presented at Budget Cabinet and Council alongside the Council's financial budget in February 2012 (Minutes 131 and 324 refer). Work is progressing to bring forward a number of practical mechanisms to enable the identification and quantification of energy efficiency measures that each Department should implement to help reduce their carbon emissions and energy costs.
- 2.8 The annual Carbon Budget progress report will be presented to Cabinet in September 2012 detailing the performance of each department against their carbon target for 2012/2013.
- 2.9 **Former National Indicator 185:** Measured percentage CO₂ reduction from LA operations and were first reported in mid August 2009 with calculations based on energy and fuel use in buildings and transport. As part of the Single List of Data

requirements that replaced some of the NI's, DECC has introduced a requirement for local authorities to report emissions from their own estate and operations. As required by DECC, annual Greenhouse Gas Emissions reports will be prepared and published online no later than 29th July together with notification by email to DECC of the data's location on the Council's website.

- 2.10 DECC will collate the total figures for each Local Authority's emissions in tonnes of CO₂e together with a short description of what the Local Authority has included and excluded in their report plus a Council email address which will allow visitors to the DECC website to contact a Council if they choose to enquire further about the figures.

Former National Indicator 186: Measured CO₂ emissions across the Local Authority area and was one of the Council's LAA targets which also required the Sustainability Unit to coordinate work on reducing carbon emissions with our partners in the LSP. This work continues under the auspices of the Wirral Climate Change Group. A progress report on the work of the Group was presented to Committee in January 2012 with approval secured for the development of a replacement Climate Change Strategy for Wirral. (Minute 67 refers). Consultation on the development of a replacement strategy is now underway and a separate report will be presented to committee toward the end of the year.

- 2.11 DECC will collate the total figures for each Local Authority's emissions in tonnes of CO₂e together with a short description of what the Local Authority has included and excluded in their report plus a Council email address which will allow visitors to the DECC website to contact a Council if they choose to enquire further about the figures.

- 2.12 **Former National Indicator 186:** Measured CO₂ emissions across the Local Authority area and was one of the Council's LAA targets which also required the Sustainability Unit to coordinate work on reducing carbon emissions with our partners in the LSP. This work continues under the auspices of the Wirral Climate Change Group. A progress report on the work of the Group was presented to Committee in January 2012 with approval secured for the development of a replacement Climate Change Strategy for Wirral. (Minute 67 refers). Consultation on the development of a replacement strategy is now underway and a separate report will be presented to committee toward the end of the year.

3.0 RELEVANT RISKS

- 3.1 The greatest risk is from failure to plan, implement, manage and monitor appropriate carbon reduction and energy efficiency initiatives and activities meaning that the Council does not meet the required aims and objectives set out in the Corporate Plan on delivering a 60% reduction in carbon emissions by 2025, reducing its overall energy requirements and securing financial savings.
- 3.2 There is a risk that failure to implement an appropriate and timely programme of carbon reduction and energy efficiency projects will have a negative impact on the delivery of carbon, energy and financial savings. Alternative means of securing those financial savings would then have to be found.

4.0 OTHER OPTIONS CONSIDERED

- 4.1 The other option would be to do nothing to reduce the Council's carbon footprint and not make carbon reductions and financial savings, which is not a reasonable alternative.

5.0 CONSULTATION

- 5.1 Consultation has been undertaken with the Council departments contributing to the content of the report and to the relevant Departments where there are implications arising from the report.

6.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

- 6.1 There are no opportunities to involve voluntary, community and faith organisations. However, developing and implementing cohesive energy efficiency and carbon footprint projects across the Council and the community will have a positive effect on social inclusion and will assist in reducing the negative impacts of fuel poverty. The report details specific carbon reduction and energy efficiency activities that will allow the Council to deliver its services more effectively and efficiently.

7.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

- 7.1 There are no direct financial implications arising from this report however the implementation of the initiatives described in the report are intended to reduce the Council's energy costs and improve its financial and business planning. Any cost implications associated with the initiatives and projects described in Section 4 will be reported separately to Cabinet.
- 7.2 There are no IT implications arising from this report. A number of appropriate, realistic and achievable measures are being implemented through the Awareness Raising Team of the Sustainability Unit to help staff and members be energy aware and vigilant and to flag up related energy related issues in the workplace with their Energy Champion or manager as part of the drive to cut energy use and make carbon and financial savings.
- 7.3 The report details initiatives and projects that will directly influence the Council's rationalisation programme through the efficient and effective use of energy within its estate. Improving energy efficiency through improved controls and the installation of more efficient technologies enhances the Council's assets.

8.0 LEGAL IMPLICATIONS

- 8.1 There are no legal implications arising from this report.

9.0 EQUALITIES IMPLICATIONS

- 9.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?
- (b) No because there is no relevance to equality.

10.0 CARBON REDUCTION IMPLICATIONS

- 10.1 In accordance with the adopted recommendations from the Living in Wirral Task Force we will continue to work to reduce the Council's Carbon Footprint by: improving our energy efficiency; reducing our energy needs; introducing renewable technologies; and, improving our overall environmental performance which will have a positive effect on energy use, reduce carbon emissions and secure financial savings.

10.2 We will also continue to work with and encourage our partners and the community to reduce CO₂ emissions across all sectors in the borough through the Wirral Wide Strategic Climate Change Action Plan and Wirral CRed whilst seeking to develop and bring forward the Task Force recommendations on how the public's priorities for greater pace in this area of Council policy can be achieved through the Wirral Climate Change Group.

11.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

11.1 Planning permission is not required and there are no planning or community safety implications.

12.0 RECOMMENDATION

12.1 Members are requested to note the performance and progress of the various Council 'Carbon Footprint Reduction' and energy efficiency projects undertaken to date across Council Departments and endorse the further initiatives proposed in the report.

13.0 REASON/S FOR RECOMMENDATION/S

13.1 Reducing the Councils carbon footprint is a Key Priority and a Corporate Aim. The Council is committed to delivering a 60% reduction in carbon emissions by 2025. The Council is expected to spend around £8 million next year on energy. Reducing its overall energy use and improving efficiency of use will reduce the Council's carbon footprint and save money. By noting and endorsing the carbon emission and energy efficiency saving initiatives contained within this report, Members are reaffirming this commitment and assisting officers in meeting the Councils corporate goals, and, measuring the progress being made, supporting and monitoring future initiatives to deliver carbon, energy and financial savings through the Council's Carbon Reduction and Energy Efficiency Programmes in conjunction with the Cabinet Portfolio holder for the Environment.

REPORT AUTHOR: Hazel Edwards

Climate Change Officer, Sustainability Unit

Telephone: 0151606 2423

Email: hazeledwards@wirral.gov.uk

APPENDICES

Appendix 1 - Wirral Carbon Reduction Programme: Wirral Council Activities

REFERENCE MATERIAL

Cabinet 9th December 2010 Minute 242 – Wirral's future: Be part of it Task Force Options & Recommendations, Item 8

Sustainable Communities Overview & Scrutiny Committee 23rd November 2011 Minute 50 - 'Reducing the Council's Carbon Footprint' Progress Report No. 4,

Cabinet 20th February Minute 324 - Carbon Budget 2012-13

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Sustainable Communities Overview & Scrutiny Committee	7 June 2010
Cabinet (Interim Carbon Budget)	21 February 2011
Cabinet (Final Carbon Budget)	14 April 2011
Sustainable Communities Overview & Scrutiny Committee	23 November 2011
Cabinet (Budget Meeting)	21 February 2012

							used by the Council with good outcome; quotations have been received, decision to be made in due course; Potential to develop no up-front cost CHP project with E-on through Project New Heat & Renewable Heat Initiative funded project. Ener-G project would be natural gas; E-on would be biomass to generate electricity Draft report being prepared	G
				Develop Carbon Management System to assist with delivery of Carbon Budget & Carbon Reduction Targets	Aug 12	Report being prepared for Cabinet to seek approval to commence with the development of an ISO 50001 accredited Energy/Carbon Management system		
				Staff & Member Energy Efficiency Awareness Raising Programme	Nov 12	Staff Energy Survey completed	Full programme of events & information throughout 2012 for staff & Members based on outcomes of survey findings to further encourage behavioural changes around energy use Carbon Budget – further Member Training planned	G

							Summer 2012	
EN4	Investment Energy Efficiency Programme PHASE 3	Reduce the Council's carbon emissions by 60% by 2025. seek to achieve carbon neutrality for the borough by 2050; assist in the annual reporting for CRCEES	L, H R & A M; Technical Services	<ul style="list-style-type: none"> • Automatic Meter Reading Project • Street Lighting Energy Efficiency Improvements <ul style="list-style-type: none"> ▪ Switch off traffic signs (where illumination is no longer required as a result of a relaxation of legal requirements) ▪ Convert illuminated signs & bollards to night -time operation only ▪ Illuminated bollards to be solar powered on new schemes ▪ Dimming of some streetlights for part of night ▪ Replacement of old equipment with more energy efficient items ▪ Install & operate the Central Management System to control suitable street lighting columns 	May 12 Nov 12	Contractor appointed; awaiting confirmation from both sides on contract details; anticipated completion May 2012 Continue to implement the programme Undertake trial on CMS to explore possibility of installing dimming equipment in columns on selected routes The proposed trial installation of a CMS will initially control the operation of approximately 350 streetlights; 103 solar powered bollards now installed as standard option, new versions containing the battery in the base to avoid vehicular damage are being trialled in Leasowe Road	Install, manage & monitor AMR meter system Trial of CMS complete & rollout of CMS imminent Where feasible existing bollards will be replaced with solar-powered as part of ongoing maintenance works	G G
EN5	Related Energy Projects	Reduce the Council's carbon	L, H R & A M	• Installation & replacement of	Jun 12	Approval being	Awaiting confirmation	

		emissions by 60% by 2025; seek to achieve carbon neutrality for the borough by 2050		Discounted Energy Purchase Combined Heat & Power [CHP] Scheme		sought through Strategic Change Programme with Outline Business Case for installation of Discounted Energy Purchase CHP scheme at suitable locations	to proceed from SCP Board	R
				<ul style="list-style-type: none"> Carbon Reduction Commitment 	Nov 12	<p>1st yr Footprint & Annual Report submitted to EA Sep 11; Internal Audit Report complete - 3* rating secured & amendments completed</p> <p>Progress reported to Cabinet 8 Dec 2011. Account representatives nominated. Requests for 2011/12 data complete before 31/03/12 deadline</p>	<p>Notice to purchase CRCEES annual allowances expected from EA April – July 2012.</p> <p>Annual statements from suppliers due from mid May</p> <p>Annual report to be compiled and submitted to EA through Government Gateway by end July 2012</p>	G
				<ul style="list-style-type: none"> Display Energy Certificates 	Nov 12	<p>All municipal sites requiring certification have been provided with new Display Energy Certificates; certificates are ongoing with some certificates due for renewal, all municipal sites must be completed by 4th May 2012; School DEC's renewal also</p>	<p>Review site performance & provide next year's certificates; liaison with building occupants, Energy Champions & Awareness Raising</p>	G

						ongoing; all sites to be completed by 18 th May 2012	Team to assist in identification of energy & waste issues to contribute to delivery of departmental Carbon Reduction Targets; incorporate findings of reports with proposed Carbon Management System & Office Rationalisation Programme;	
EN6	Council Leak Detection Programme & Water Management Programme	To secure a reduction in the incidence of water leaks and usage across the Council's estate; secure financial & water resource savings from improved supply & operation of water services, usage & utility billing information	L, H R & AM; All Departments	<p>Leak Detection Programme: Work is ongoing across Council buildings & schools [in the SLA] to identify sites where there have been reports of bursts or there is unacceptably high water usage/billing; site visit undertaken to determine the permeable floor area; ascertain & identify potential leaks; work with UU following leak detection & identification to ensure future water charges are accurate</p> <p>Water Management Programme: Work is ongoing across Council buildings & schools [in the SLA] to monitor and manage water usage/billing errors to reduce use & waste and financial costs</p>	Nov 12	<p>The Leak Detection Programme operates throughout the year with the schools being monitored specifically through the summer holidays as this is when leaks can be most easily found; since inception in Summer 2011 a number of buildings & sites have benefitted from real & projected, water resource & financial savings</p> <p>The Water Management Programme continues with site visits being undertaken where evidence suggests there may be increase in usage or leaks; a comprehensive</p>	Continue to implement the 2 programmes – the continuous reporting & identification of high water use together with the monitoring of water supplies through billing information across the Council's estate will continue to secure & maintain a reduction in waste & costs	G

						reports is prepared for each site being investigated & average daily use continues to be monitored with 2 meter reading points undertaken bi-annually; working with United Utilities to report & recover overpayments; League Table of usage being compiled for use in future planning, monitoring & management of water usage & costs		
EN7	Renewables	Reduce the Council's carbon emissions by 60% by 2025; seek to achieve carbon neutrality for the borough by 2050; reduce energy costs across Council Estate	L, H R & A M; Technical Services	<ul style="list-style-type: none"> Photovoltaic Scheme at Cheshire Line Building Develop a bio-mass fuel contract for Floral Pavilion 	<p>Annually</p> <p>Nov 14</p>	<p>Install system and monitoring unit; monitor performance</p> <p>4yr contract completed</p>	<p>Annual Solar Panel Performance Figures: the total amount of electricity metered through the approved meter between 01/04/11 and 31/03/12 was 3,837 kWh & produced 4.6% above the 3,667 kWh estimated annual yield calculated by the installers</p> <p>Monitor; renegotiate contract in Nov 2014</p> <p>ITT on track for inclusion on CHEST Electronic Portal by end of April 2012; hold E-Auction</p>	<p>G</p> <p>G</p>

				<ul style="list-style-type: none"> Installation of Solar Photovoltaic array <p>The project involves the installation of solar pv arrays on the roofs of some 30 council-owned buildings to generate renewable energy; project is self financing due to annual savings on energy costs & from revenue generated through the FiT scheme</p>	Tender Oct 11 - Jan 12; complete by Apr 2013	Draft tender with Procurement April 2012; Planning approval is being sought		G
EN8	Wirral CRed Initiative	Help to achieve 60% carbon reduction in the borough by 2025	L, H R & A M	Develop, promote & implement the CRed programme with our partner organisations	Nov 12	<p>The 2011/12 programme delivered:</p> <ul style="list-style-type: none"> 12 events; 6 unstaffed prize promotions; A borough-wide promotion linked with distribution of recycling calendars; 5 'Captain Carbon' schools based promotions; 1 staff survey; 3 CRed Matters e-bulletins 1 'carbon copy' newsletter; 613 new sign ups (exceeding target of 500); An extra 2245 carbon cutting pledges secured; 528 tonnes of notional carbon savings (target 200); The 'credwirral' Twitter account now has 240 'followers' 	Maintain ongoing carbon reduction promotional programme; Link development of CRed with climate change strategy consultation and green deal promotion; Develop user interaction via twitter and e-bulletin and events where possible; Negotiate new terms with University of East Anglia (the existing 3 yr licence to use the CRed system expires in December 2012)	G

EN9	Staff & Member Awareness Raising Programme	To secure reductions in energy consumption/costs & CO ₂ emissions through the implementation of a programme of no-to low-cost initiatives based around staff vigil lance, good housekeeping & energy awareness	L, H R & A M; Energy Champions	<p>The campaign consists of 5 key elements: Design Phase; Launch Events; Focus Phase Year 1; Momentum Phase Years 2 & 3; Continuous Improvement Phase from Year 3 onwards.</p> <p>The campaign is in its 3rd year & momentum has increased in response to the setting of a Carbon Budget; harsh budgetary cuts & the need to look at all areas of Council spending are driving the need to try & reduce the amount spent on energy bills & operational costs</p>	Nov 12	<p>Schools: 10 primary schools were invited to take part in the 'Climate Week' mini-challenge organised by the Energy Awareness Officers & Eco Schools Officer; St Andrews Primary won a national award for their proposal – the Centipedal & were featured in the national and local press; Schools poster campaign produced & delivered to raise awareness amongst pupils of actions they can take to save energy in school; 21 schools took part in 'Switch Off Fortnight' engaging over 7350 pupils, a three-fold increase on last year; 2 'Teacher Energy Saving Talks' to educate & improve teachers understanding</p>	<p>2012 Events & activities: Sept - 2 School Governor training sessions at Acre Lane to support & assist the whole school community in energy saving initiatives; July/August - 5 School caretaker training sessions as part of ongoing health & safety training programme; Energy champion training for employees expressing an interest through the recent staff energy survey; Facilitate the organisation & delivery of the Wirral Eco-Convention Awards, established to reward those schools participating in sustainable activities throughout the year including focusing on energy reduction; Reviewing activities of</p>	G
-----	---	---	--------------------------------	---	--------	---	--	----------

					<p>on energy saving opportunities should mean meaningful reductions in energy costs for those schools; Overall, 27 Schools within the Schools Energy Management Service were visited with the following activities & actions implemented to achieve energy saving & sustainability within their buildings: Established an energy group within a primary school giving full support until they were able to run it themselves; Delivered 'Captain Carbon' assemblies encouraging pupils to ask parents to sign up to the CRed initiative; Talk given to Eco schools at Holy Spirit regarding</p>	<p>Awareness Raising Programme for 2011/12 and developing a robust plan for delivery in 2012/13 Continue to liaise with those schools on energy support services and providing advice, training and support where necessary Ongoing work with EC's for delivery of Carbon target with demonstrable measures continuing to be developed & introduced over to encourage all staff to participate Continued delivery of Display Energy Certificates & assistance in interpreting schools & buildings ratings Energy saving week Oct 2012 to promote energy awareness Council-wide whilst utilising the national campaign; Participation in Council Learning At Work Day to</p>	
--	--	--	--	--	---	---	--

					<p>Climate Week to encourage schools to take part; Working with the School Eco Officer to encourage schools to complete energy awareness activities so that they can improve their eco status; Established links with Woodchurch High School & engaged with their Eco Council; Supported Castleway school by taking part in an after-school fair to encourage parents to learn more about saving energy</p> <p>Council: Member training to 15 Members on the Carbon Budget & the need to develop & implement a robust awareness raising strategy to secure behavioural</p>	<p>encourage more staff to become energy champions; An energy awareness & sustainability 'hub' is being developed to offer schools the opportunity to network with other schools involved in energy and environmental activities and signpost other services being offered by the Council</p>	
--	--	--	--	--	---	---	--

						<p>change in energy use; 10 Energy Champions recruited and trained to aid delivery of departmental carbon targets; New poster campaign developed & implemented with 3 different poster types aimed at reducing energy use & recruiting new energy champions; Building attendant training delivered to 30 individuals over 2 sessions focusing on Carbon Budget & energy awareness that must be undertaken as part of the buildings management & caretaking role; Display Energy Certification undertaken across Council buildings & schools with feedback on</p>		
--	--	--	--	--	--	--	--	--

						<p>ratings being provided to further assist with Carbon Budget process; Corporate induction to all new Council employees includes the importance of good energy management & CO₂ reduction; Encouraged Council staff to take part in Earth Hour; Energy Champion Working Party established in 1 building; 1st Energy Champion newsletter published & distributed; Energy Audit completed at Delamere community centre in Eastham</p>		
DC1	Adoption of Council "Green Specification"	Design more energy & resource efficient buildings, roads & services using materials & technologies that minimise damage to local people & the environment; to generate policies & strategies	Design Consultancy Project Team: L,H R & A M; All Depts.; All individual Project Officers requested to utilise to secure sustainable, low carbon	Analyse national guidance, prepare activity programme, consider methodology for communication (staff awareness), collect material profiles, produce generic design details/guidelines, roll-out	Nov 12		Publicise & monitor use of Green Spec in all Council building & refurbishment projects; document review Nov 12	G

		to ensure Low Carbon technologies are used within the Borough	development					
DC2	BSF One School Pathfinder Woodchurch High School £26M BSF Funding	To create more energy & resource efficient buildings. Has achieved BREEAM 'Very Good'; 60% carbon reduction on 2002 Building Regulations; Water saving measures to reduce use; Benchmarked lower running costs	Design Consultancy Project Team: L, H R & A M; CYPD; Kier NW and BDP	High efficiency M&E design & Biomass Boiler; High levels of insulation & thermal mass; Rainwater harvesting for WC's	Ongoing	Completed	Monitor environmental performance	G
DC3	Primary Capital Programme Park Primary and Pensby Primary £11M DCSF Funding	To create more energy & resource efficient buildings. Has achieved BREEAM 'Very Good' as a minimum with aim for 'Excellent'; Water saving measures to reduce use Min 10% recycled content; Benchmarked lower running costs	Design Consultancy Project Team: L, H R & A M; CYPD	Passive solar design & high efficiency M&E design; High levels of insulation & thermal mass; Rainwater harvesting for WC's; High recycled content materials	Nov 12	Park Completed; Pensby On Site	Monitor environmental performance/build	G
DC4	Refurbish Cathcart St Primary School; includes replacement of old mobile classroom; provision of re-located satellite Children's Centre & After-School Club accommodation replacement	To create more energy & resource efficient buildings. The proposed scheme will remove the old mobile where the CATs afterschool club is based and moving it into the existing building; improve & upgrade the building & facilities at Cathcart St with improved provision for existing & additional pupils with re-provision of the Satellite Children's Centre which is currently located in the former St Laurence's Primary School building	Design Consultancy Project Team: L, H R & A M; CYPD	New extension & upgraded & insulated roof covering; double glazed windows & improvements to the heating system & ventilation; energy efficient lighting; flooring; construction of new W.C. pods; provision of improved & covered play facilities	Nov 12	Building works completed, external works and snagging to be completed by May 12	Completion anticipated May 12; implement environmental performance monitoring	G
DC5	Phase 1 - Overchurch Primary School demolition of old horsa	To create more energy & resource efficient buildings. The proposed scheme will	Design Consultancy Project Team: L, H R & A M;	New extension; kitchen heat exchange system to be installed to recycle heat; energy efficient & fully automatic lighting;	Nov 12	Ongoing Building works on site, completion	Completion of works Oct 12; implement environmental	G

	huts and re-provision of kitchen in single-storey extension, dining & after-school club	provide a new extension with re-provision of kitchen facilities with improved dining area & new before/after-school clubs	CYPD	re-roof for internal corridor with improved roof & wall insulation; 'A' rated rubber flooring & new fire alarm system		anticipated October 12	performance monitoring	
DC6	Demolition of outbuildings and new single-storey extension at Woodlands Primary School	To create more energy & resource efficient buildings. The proposed scheme will see the demolition of outbuildings & provision of new single-storey extension to the existing building to increase available floorspace	Design Consultancy Project Team: L, H R & A M; CYPD	New extension; energy efficient & fully automatic lighting; improved roof & wall insulation; 'A' rated rubber flooring	Jan 12	Ongoing Building works on site; completion anticipated September 12	Completion of works Sept 12; implement environmental performance monitoring	G
DC7	Remodelling of 6th Form facilities at Pensby Girls School	To create more energy & resource efficient buildings. The proposed scheme will integrate boys & girls 6 th Form through remodelling of facility	Design Consultancy Project Team: L, H R & A M; CYPD	Installation of accessible lift & W.C.; refurbishment of existing W.C. facilities; energy efficient lighting	Jan 12	Contract let; start on site anticipated May; completion anticipated July 12	Completion of works July 12 implement environmental performance monitoring	G
DC8	Double classroom extension and demolition of mobile classrooms at St Georges Upper School	To create more energy & resource efficient buildings. The proposed scheme will see the demolition of old mobile classrooms & provision of new double classroom extension	Design Consultancy Project Team: L, H R & A M; CYPD	Demolish existing mobile classrooms & provide new double extension; new W.C. facilities & accessible ramp	Jan 12	New Head teacher requested changes to scheme-feasibility study in progress	TBC	G
DC9	Re-provision of Liscard Community Hall through Community Asset Transfer [CAT] grant funding of Grosvenor Ballroom	To create more energy & resource efficient buildings. The proposed scheme will see the re-provision of Liscard Hall community facilities at the Grosvenor Ballroom with day nursery & social facility	Design Consultancy Project Team: L, H R & A M; CYPD	Installation of new double-glazing; aluminium external doors; comprehensive interior refurbishment to enable better use of building; energy efficient heating	Jan 12	Ongoing Building works on site; completion anticipated May 12	Implement environmental performance monitoring	G
WR1	Implement an improved Council-wide waste & recycling system including plastic bag usage	To enable all Council buildings to have mini grey bins for use by staff & have 1100 litre bulk bins outside for emptying by Biffa; supported by an internal communications campaign	Technical Services	All Council buildings now have new & improved waste recycling infrastructure in place for use by staff & public (where applicable); information on new system to be distributed to all facility managers & staff	Nov 12	All Council buildings are now on co-mingled recycling to align with the domestic recycling service; The Recycling Policy has been agreed by the Chief Executive &	The results for measuring the Council's Recycling Performance for 2011/12 are currently being collated; All of the Council's waste & recycling policies [i.e. the WEEE Directive,	G

						distributed to responsible building managers to display at all sites for information & action	Hazardous Waste Policy] are to be published on the Council's Internet site	
BM3	Offer interest free loans to staff for purchase of lower cc/greener vehicles & bicycles	Increase number of staff using greener vehicles to travel to work	Technical Services; L, H R & A M; Finance	Promotion of scheme to all staff; approve vehicle loans	Jun 13	The loan scheme has been increased to a maximum of £1500 for bicycle loans to try & improve take-up	Continue to publicise the scheme; continue to monitoring take-up levels	G
BM7	Improve facilities for staff to travel by motorcycle	Increased numbers of staff who can travel to work using PTW	Technical Services	Motorcycle facilities installed at 4 locations; Building Site audits for Councils sites to be undertaken and identify needs for further ground anchors	Nov 12	Ground anchors have been purchased & installed	Monitor & review for installation at other locations	G
BM8	Facilities Fund of £3k available annually through bidding for improvements to buildings to encourage/assist staff to travel sustainably	Increase number of staff travelling by sustainable modes	Technical Services; L, H R & A M	Cycle parking at Leasowe Leisure Centre, Pensby Wood day centre & Old Market House has been increased with an additional 8 cycle lockers added	Mar 13	Works completed	Continue to make funding available to provide new & improved facilities at further council sites	G
BM9	Attend annual Green Transport /Corporate Health Day to promote the health and financial benefits of travelling by sustainable modes	Increase number of staff travelling by sustainable modes	Technical Services	Provide information to staff such as journey planners, travel and cycle training (if required) as well as promoting other incentives to aid modal shift	Nov 12	Event held in June for Bike Week with PCT; Corporate Health Day replaced with John Parry Memorial & Fit For Wirral with events held throughout late summer/autumn	Follow-up & review events to inform feasibility for future events	G
BM10	Production of How to Get to Guides for Birkenhead Buildings and Wallasey Town Hall	Increase number of staff travelling by sustainable modes	Technical Services; M'side TravelWise	Leaflets produced setting out public transport, walking and cycling information for main Council buildings & distributed to staff	Nov 12	Provide all new members of staff with leaflets through the corporate induction	Monitor take up and arrange re-prints as appropriate	G
BM11	Production of promotional materials to	Increase number of staff travelling by sustainable	Technical Services	Produce promotional materials containing consistent messages for staff regarding	Nov 12	'Benefits of...' guide updated regularly to	Staff Travel Plan Updated	G

	raise the awareness of the Travel Plan	modes		sustainable travel		ensure consistency of information		
BM12	Production of a dedicated “Getting Started Cycling” leaflet to promote cycling to staff	Increase number of staff are able or who choose to, cycle to work	Technical Services; Corporate Services; All departments	Production of leaflet & distribution to all staff & via staff inductions	Nov 12	Leaflet has been produced	Distribute leaflet to staff; monitor usage and identify need for re-print as appropriate	G
BM13	Promotion of car share database to reduce number of single occupancy vehicles by encouraging staff to car share	Increase number of staff registered on the Liftshare database	Technical Services; All departments	Promotion of database through email, poster & intranet & staff induction	Sep 13	The costs of operating the Liftshare database is becoming prohibitive; Officers will seek to develop an in-house scheme	TBC; promotion and monitoring will continue	G
BM14	Promotion of Travel Plan to all new staff through presentation and distribution of information at regular Corporate Induction Events	Increased number of staff travelling by sustainable modes	Technical Services	All new starters are provided with a Travel Plan pack promoting public transport, walking & cycling as well as incentives such as staff green vehicle loans, cycle training & personalised journey planning	Nov 12	Contribute to all staff inductions with positive feedback received from attendees; annual Pedometer League saw 34 teams take part with 18,867,544 steps taken, the equivalent of 9433 as part of the Fit4Wirral campaign	Continue to attend inductions & promote wide range of low & carbon-free travel & activities to promote & support healthy work-life balance and reduce reliance on the car as primary transport mode	G
BM15	All new starters with the Council to be issued with a personalised journey plan for public transport prior to commencement of their employment to raise awareness of alternatives to the private car prior to their first day with the Council	Increase number of staff travelling by sustainable modes	Technical Services; Merseytravel; L, H R & A M	HR issue details of new starters to Merseytravel who send new starter information on how to undertake the journey using public	May 13	Plans issued to all new starters	Monitor new starters to ascertain effectiveness/take-up & recognition of journey plans	G
BM16	Raise awareness of the	Increase number of staff using	Technical Services; All	Pool bikes available at 3 locations	Nov 12	Bikes now available	Promote through	

	existence of pool bikes and encourage staff to use them for appropriate journeys	pool bikes for short inter-building visits or site visits when appropriate	departments			for use	posters at Wallasey Town Hall; continue to monitor & review take-up levels	G
BM17	Snapshot Staff Travel Survey - Annual snapshot of modal share of staff travel	Obtain information on breakdown of modal share of staff travel	Technical Services	Snapshot Travel survey completed Jul '11	Nov 12	The latest Snapshot Survey In 2011 indicated there were 601 participants, 48.8% of which were travelling by car alone	Undertake further Travel Survey in Jul 12 in conjunction with Merseytravel	G
TR1	Safe and Fuel Efficient Driving Scheme introduced	The SAFED assessor course provides high quality driver development training with proven, significant fuel saving benefits	Technical Services - Transport Section	Introduce a programme of sessions initially for those driving high mileages (social services and education); follow-up with remainder of fleet drivers	Nov 12	Social Services access bus drivers have undergone SAFED training	Monitor & review performance	G

WIRRAL COUNCIL

SCRUTINY PROGRAMME BOARD

28 FEBRUARY 2012

SUBJECT:	EQUALITY AND IMPACT ASSESSMENTS
WARD/S AFFECTED:	<i>ALL</i>
REPORT OF:	<i>DIRECTOR OF LAW, HR AND ASSET MANAGEMENT</i>
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

- 1.1 This summary report (Appendix 1) is at the request of members at the last Scrutiny Programme Board held on 4 January 2012. The report summarises the CfPS Policy Briefing 'Equality Impact Assessments'.

2.0 RECOMMENDATION

- 2.1 Members are requested to note the report.

3.0 BACKGROUND AND KEY ISSUES

- 3.1 As part of the Equality Duty 2010 and further The Public Sector Equality Duty which came into full force in April 2011, the Council has a legal requirement to give due regard to the impact of its policies and decisions on people who share protected characteristics (race, gender, disability, sexual orientation, age, religion / belief, gender re-assignment, marriage / civil partnership, pregnancy / maternity).
- 3.2 As part of the Independent Corporate Governance Review report, AKA highlighted 'shortfalls in the way the Council evaluated the impact of its policies both prior to execution and in response to evidence about the impact'. Subsequently the report identified 'Equalities' as an area for improvement.

4.0 RELEVANT RISKS

- 4.1 As outlined in 3.2 above.
- 4.2 The Council failing to meet legal requirements.
- 4.3 The Council open to reputational risk.
- 4.4 The Council open to legal challenge.

5.0 OTHER OPTIONS CONSIDERED

- 5.1 None

6.0 CONSULTATION

6.1 None

7.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

7.1 None

8.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

8.1 None

9.0 LEGAL IMPLICATIONS

9.1 By not formally adopting Equality Impact Assessments as the Council's process for giving due regard to the impact of its policies and decisions, the Council is open to legal challenge.

9.2 The Council constitution will need reviewing to take account of the new legislation.

10.0 EQUALITIES IMPLICATIONS

10.1 As part of the Equality Duty 2010, which came into full force in April 2011, the Council has a legal requirement to give due regard to the impact of its policies and decisions on people who share protected characteristics (race, gender, disability, sexual orientation, age, religion / belief, gender re-assignment, marriage / civil partnership, pregnancy / maternity).

11.0 CARBON REDUCTION IMPLICATIONS

11.1 None

12.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

12.1 Equality Impact Assessments can and should inform planning and community safety policies and decisions.

REPORT AUTHOR: *Alison Mountney*
telephone: 691 8507
email: alisonmountney@wirral.gov.uk

APPENDICES

APPENDIX 1

Summary report on CfPS Policy Briefing 'Equality Impact Assessment'

APPENDIX 2

Equality Impact Toolkit (new version February 2012)

APPENDIX 1

SCRUTINY PROGRAMME BOARD 28 FEBRUARY 2012

EQUALITY AND IMPACT ASSESSMENTS

SUMMARY

At the previous meeting of the Scrutiny Programme Board held on 4 January 2012, a CfPS Policy Briefing entitled 'Equality Impact Assessments' was provided to members. Members made a request that the Policy Briefing be summarised for this meeting of the Scrutiny Board.

BACKGROUND: PUBLIC SECTOR EQUALITY DUTY

The Equalities Act 2010 ("The Act") has two main purposes:

- to harmonise discrimination law, and
- to strengthen the law to support progress on equality.

The Public Sector Equality Duty ("PSED") (section 149 of The Act) came into force on 5 April 2011.

The PSED applies to public bodies and others carrying out public functions. It supports good decision-making by ensuring public bodies consider how different people will be affected by their activities, helping them to deliver policies and services which are efficient and effective; accessible to all and which meet different people's needs.

The PSED is supported by specific duties, as set out in the Statutory Code of Practice, which came into force on 10 September 2011. The specific duties require public bodies:

- to publish relevant, proportionate information demonstrating their compliance with the PSED; and
- to set themselves specific and measurable equality objectives.

Section 31 and 32 of the Equality Act gives the Equalities and Human Rights Commission ("EHRC") the power to issue "a compliance notice" if these duties are not being carried out. Individuals disadvantaged by public sector decisions can still bring an action under the Human Rights Act 1998.

EQUALITY IMPACT ASSESSMENTS (EIAs)

All council officers, from recycling officers to transport planners to social workers to librarians, have a duty to consider access to the services they provide and the implications of the policies they develop for all groups in the local community: it is not only the responsibility of the equalities officer or diversity champion. Likewise, consideration of equalities issues is important to scrutiny committees, whether they are carrying out a

review of the council's recycling policy, monitoring children's social services or challenging the development of the library plan.

An intrinsic part of the PSED is the preparation of EIAs. EIAs have been operational in WMBC since 2008 and are published on the Council's website. EIAs should be produced whenever a WMBC policy is being developed. An EIA will enable the Council to make an informed judgement as to whether a policy will have unintended, negative consequences for certain people.

According to the EHRC, an EIA can have one of four outcomes:

- No major change
- Adjust the policy
- Continue the policy
- Stop and remove the policy

A robust methodology in the completion of EIAs will allow the Council to affirm that it has made a policy decision in a logical way, and that no assumptions have been made about the impact of a certain section of the community.

As it is important to consider the broad policy impacts of decisions, the effective production of EIAs relies on the principles of equality being "mainstreamed" within the wider decision making process. It is difficult to think of any policy change that the Council could implement that would have no impact whatsoever on local people.

The North West Employers Organisation Equality network has asked WMBC to be a case study in EIAs. WMBC were one of the first in the region to redesign its toolkit following the introduction of The Act in 2010.

It is essential that the Council's EIA process becomes more robust in terms of completion, quality assurance, scrutiny and transparency.

As part of the Independent Corporate Governance Review report, AKA highlighted "shortfalls" in the way the Council evaluates the impact of its policies both prior to execution and in response to evidence about the impact". Subsequently, the AKA report identified "Equalities" as an area for improvement.

Failure to carry out EIAs will leave the Council:

- failing to meet legal requirements.
- open to reputational risk.
- open to legal challenge.

It was agreed at Cabinet 12 January 2012 that the authority formally adopts EIAs as the Council's process for giving due regard to the impact of its policies and decisions.

SCRUTINY AND EIAs

At national level there have been a number of decisions overturned due to EIAs having been carried out ineffectively, or not considering the full issues.

Using EIAs to analyse proposed service changes (as part of a “pre-scrutiny” process) immediately focuses on the results of that change, rather than the process used to reach it.

An approach taken in Gloucestershire whereby EIAs (renamed “community impact assessments”) are now sent to O&S committees before being signed off by the relevant cabinet member, the intention being that this provides a way of building “pre-scrutiny” into the process and to provide additional political leadership. This suggests a new and more focused approach to “pre-scrutiny” more generally, where a discussion of methodology is mixed with a broader, substantive discussion on the policy

THE EQUALITY FRAMEWORK FOR LOCAL GOVERNMENT

In 2009 WMBC adopted this framework as a benchmarking toolkit. The toolkit involves an assessment and categorisation in one of three levels:

- Development;
- Achieving; and
- Excellent.

WMBC is currently “Achieving” and is looking to become “Excellent”.

This framework strongly promotes the use of scrutiny in establishing a culturally different approach to equality. Councillor engagement is particularly encouraged as part of this process.

SCRUTINY REVIEWS

Scrutiny reviews should involve a consideration of the way in which recommendations will impact upon different local residents. An awareness of equalities issues in the planning, delivering and monitoring of scrutiny reviews will enhance their robustness and ensure that recommendations have a greater chance of being implemented.

Using scrutiny reviews to examine equalities issues also brings wider benefits to the council. Involving a range of councillors in equalities work draws on their community experience and knowledge, raising issues that may not immediately occur to officers who may be less connected to local communities. The process of challenge and review can also provide an opportunity for officers to step back from day-to-day service delivery and reflect on its impact on the whole community.

Focusing on broader issues of concern to the community, rather than simply looking at internal council policies and services, can be a useful way for scrutiny to set and own its own agenda and helps avoid the temptation to politicise the scrutiny process. All members of a scrutiny panel, whether from the administration or opposition groups, can share, for example, a common desire to improve local health inequalities for or ensure better access to transport services.

This page is intentionally left blank

Equality Impact Toolkit (new version February 2012)

Section 1: Your details

Council officer:

Email address:

Head of Service:

Chief Officer:

Department:

Date:

Section 2: What Council function / proposal is being assessed?

Section 2b: Is this EIA being submitted to Cabinet or Overview & Scrutiny Committee?

Yes / No

If 'yes' please state which meeting and what date

.....

And please add hyperlink to your published EIA on the Council's website

.....

Section 3: Will the Council function / proposal affect equality in? (please tick relevant boxes)

- ☐ **Services**
- ☐ **The workforce**
- ☐ **Communities**
- ☐ **Other** (please state)

If you have ticked one or more of above, please go to section 4.

- ☐ **None** (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 4: Within the Equality Duty 2010, there are 3 legal requirements. Will the Council function / proposal support the way the Council (please tick relevant boxes)

- ☐ Eliminates unlawful discrimination, harassment and victimisation
- ☐ Advances equality of opportunity
- ☐ Fosters good relations between groups of people

If you have ticked one or more of above, please go to section 5.

- ☐ **None** (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 5: Will the function / proposal have a positive or negative impact on any of the protected groups (race, gender, disability, gender reassignment, age, pregnancy and maternity, religion and belief, sexual orientation, marriage and civil partnership)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any negative impact.

Protected characteristic	Positive or negative impact	Action required to mitigate any negative impact	Lead person	Timescale	Resource implications

Section 5a: Where and how will the above actions be monitored?

Section 5b: If you think there is no negative impact, what is your reasoning behind this?

Section 6: What research / data / information have you used in support of this process?

Section 7: Are you intending to carry out any consultation with regard to this Council function / policy?

Yes / No – (please delete as appropriate)

If ‘yes’ please continue to section 8.

If ‘no’ please state your reason(s) why:

(please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 8: How will consultation take place?

Before you complete your consultation, please email your ‘incomplete’ EIA to equalitywatch@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it’s legal requirements. The EIA will be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 5. Then email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for re-publishing.

Section 9: Have you remembered to:

- a) **Add a hyperlink to your published EIA on the Council website?** (section 2b)
- b) **Include any positive impacts as well as negative impacts?** (section 5)
- c) **Send this EIA to equalitywatch@wirral.gov.uk via your Chief Officer?**
- d) **Review section 5 once consultation has taken place and sent your completed EIA to equalitywatch@wirral.gov.uk via your Chief Officer for re-publishing?**

WIRRAL COUNCIL

SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE

26 JUNE 2012

SUBJECT:	<i>DECISIONS TAKEN UNDER DELEGATED POWERS</i>
WARD/S AFFECTED:	<i>ALL</i>
REPORT OF:	<i>DIRECTOR OF TECHNICAL SERVICES</i>
KEY DECISION?	<i>NO</i>

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to inform Members, in accordance with the Approved Scheme of Delegation, of any instances where delegated authority has been used by the Director of Technical Services with respect to the appointment of contractors. In this case a Bill Kenwright production of 'Murder on the Nile' at the Floral Pavilion and a tender for the renovation and drainage of football pitches at Arrowe Park.

2.0 BACKGROUND AND KEY ISSUES

- 2.1 Under the Approved Scheme of Delegation, the Director of Technical Services has used delegated authority to employ Bill Kenwright Productions to stage 'Death on the Nile' at the Floral Pavilion which achieved an income of £81,406 and a net surplus after deductions of fees and other costs of £13,015.
- 2.2 Delegated Authority was also used for the appointment of Souters Sports Ltd to undertake the renovation and drainage of football pitches at Arrowe Park for the sum of £72,681. The tender process was conducted in compliance with sections 11, 12 and 14 of the Council's Contract Procedure Rules.

3.0 RELEVANT RISKS

- 3.1 The Floral Pavilion Theatre must achieve annual income targets through a varied programme and does this by working in partnership with high profile companies such as Bill Kenwright Productions.
- 3.2 Wirral's football pitches require investment in drainage to ensure that they are playable during the winter season.

4.0 OTHER OPTIONS CONSIDERED

- 4.1 The Floral works with a range of companies to ensure a varied, high quality programme.
- 4.2 A tender process was undertaken for the award of the football pitch drainage contract.

5.0 CONSULTATION

- 5.1 There is no specific consultation for the Agatha Christie productions but audience feedback is important to deciding future productions.

5.2 Football clubs and secretaries are consulted about condition and requirements on Council owned football pitches.

6.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

6.1 There are no specific implications arising directly from this report.

7.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

7.1 The Bill Kenwright production of Murder on the Nile provided a net income of £13,015.

7.2 The cost of the football pitch renovation and drainage work was paid for by funds allocated in the capital programme.

8.0 LEGAL IMPLICATIONS

8.1 There are no specific implications arising from this report.

9.0 EQUALITIES IMPLICATIONS

9.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

(b) No because there is no relevance to equality.

10.0 CARBON REDUCTION IMPLICATIONS

10.1 There are no specific carbon reduction implications arising from this report.

11.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

11.1 There are no specific implications arising from this report.

12.0 RECOMMENDATION/S

12.1 That the report be noted.

13.0 REASON/S FOR RECOMMENDATION/S

13.1 To advise Members in accordance with the Approved Scheme of Delegation.

REPORT AUTHOR: *Jim Lester*
Head of Cultural Services
telephone: (0151) 606 2308
email: jimlester@wirral.gov.uk

APPENDICES

None.

REFERENCE MATERIAL

None.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date

This page is intentionally left blank

WIRRAL COUNCIL

SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE

26 JUNE 2012

SUBJECT:	DECISIONS TAKEN UNDER DELEGATED POWERS
WARDS AFFECTED:	VARIOUS
REPORT OF:	DIRECTOR OF LAW, HR AND ASSET MANAGEMENT
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to inform Members, in accordance with the Approved Scheme of Delegation, of any instances where delegated authority has been used by the Director of Law, HR and Asset Management with respect to the appointment of Contractors pursuant to Contract Procedure Rule 14.1.
- 1.2 The below listed tenders were the lowest/most economically advantageous received.

2.0 BACKGROUND AND KEY ISSUES

- 2.1 The following tenders have been accepted since the last meeting of this Committee on 28 March 2012.

Project Title: Hoylake Community Centre & Sanderling Unit
Car Park / Drainage
Contract Sum: £132,459.50
Contractor: Wrenco (Contractors) Ltd
Funded from: Community Asset Transfer Fund

Project Title: Europa Pools
Replacement of Air Handling Units
Contract Sum: £101,738.00
Contractor: Lockwoods Technical Services Ltd
Funded from: Capital Programme - Cultural Services Assets

3.0 RELEVANT RISKS

- 3.1 There are no risks in relation to this report.

4.0 OTHER OPTIONS CONSIDERED

- 4.1 There are no other options to be considered in relation to this report.

5.0 CONSULTATION

- 5.1 There are no consultation issues in relation to this report.

6.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

6.1 There are no implications directly arising from this report.

7.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

7.1 Funding for these projects is as detailed above. There are no other resource implications as a result of this report.

8.0 LEGAL IMPLICATIONS

8.1 There are no legal implications as a direct result of this report.

9.0 EQUALITIES IMPLICATIONS

9.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

(b) No because there is no relevance to equality.

10.0 CARBON REDUCTION IMPLICATIONS

10.1 There are no carbon reduction implications as a direct result of this report.

11.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

11.1 There are no implications as a result of this report.

12.0 RECOMMENDATION

12.1 That the report be noted.

13.0 REASON FOR RECOMMENDATION

13.1 To advise members in accordance with the Approved Scheme of Delegation.

REPORT AUTHOR: **Robin Stratton**
Assistant Projects Manager
telephone: (0151) 606 2340
email: robinstratton@wirral.gov.uk

APPENDICES

None.

REFERENCE MATERIAL

None.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date

WIRRAL COUNCIL

SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

26 JUNE 2012

SUBJECT:	APPOINTMENT OF THE HIGHWAYS REPRESENTATION PANEL
WARD/S AFFECTED:	ALL
REPORT OF:	DIRECTOR OF LAW, HR AND ASSET MANAGEMENT
KEY DECISION?	NO

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to enable the Committee to undertake a review of the Highways Representation Panel and to appoint members to serve on that panel if it is to be retained in 2012-2013. Standing Order 33 (1) requires that Committees should keep the need for panels under review and, in particular, the position must be reviewed at the first meeting of a Committee in each municipal year.

Unless appointed as full members, the Leaders and Deputy Leaders of the three largest political groups represented on the Council are entitled to attend meetings of all Committees, Sub-Committees and Panels, with the right to speak at the invitation of the Chair (Standing Order 25(5)).

2.0 BACKGROUND AND KEY ISSUES

- 2.1 The Panel's terms of reference are as follows:

- (i). To consider objections relating to all highway and traffic management matters governed by the Road Traffic Regulation Act 1984, whether subject to a traffic regulation order or otherwise, including (but not limited to) the following:
 - waiting and parking restrictions;
 - speed limits;
 - one way traffic orders;
 - weight limits
 - prohibiting or restricting the use of heavy commercial vehicles;
 - signalised and non signalised pedestrian/cycle/horse crossings;
 - provision of off street parking and parking on roads, footpaths, pavements and verges;
 - traffic signs and traffic signals
 - bus lanes and taxi ranks
- (ii). unresolved petitions relating to highway and traffic management matters in accordance with Standing Order 34 (Petitions)"

- (iii). and to then make recommendations to the Sustainable Communities Overview and Scrutiny Committee.

2.2 Membership

The membership of the Highways Representation Panel, since its establishment in 2009 has been three members, the Chair of the Sustainable Communities Overview and Scrutiny Committee and the two Party Spokespersons, or their nominees. In 2011-2012 the membership was as follows:

	Members	Deputies
1 Conservative	J Hale (Chair)	D McCubbin S Williams A Sykes P Johnson K Wood P Hayes G Ellis
1 Labour	J Williams	P Hackett C Jones J Walsh S Whittingham
1 Liberal Democrat	R Wilkins	A Bridson A Brighthouse P Gilchrist T Harney M Johnston S Kelly D Mitchell P Williams

- 2.3 The Panel is an advisory panel and therefore does not need to be politically proportionate.
- 2.4 The Panel's recommendations are referred to the Sustainable Overview and Scrutiny Committee for consideration. The Committee may approve, amend, substitute or reject a Panel's recommendation(s). All approved and / or amended recommendations by the Committee are referred to the relevant Cabinet Member for a formal decision to be made.
- 2.5 Members should note that the panel usually meets during the daytime.

3.0 RELEVANT RISKS

- 3.1 The Panel was first appointed in June 2009 (minute 6 refers) to enable the streamlining of the decision making process and to hear public representations and receive officer reports.

4.0 OTHER OPTIONS CONSIDERED

- 4.1 No other options were considered beyond those outlined in the report.

5.0 CONSULTATION

- 5.1 It is for political groups to decide how they wish to allocate their Panel places.

6.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

- 6.1 There are no implications arising directly from this report

7.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

- 7.1 There are no implications arising directly from this report.

8.0 LEGAL IMPLICATIONS

- 8.1 There are no implications arising directly from this report.

9.0 EQUALITIES IMPLICATIONS

- 9.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

No because there is no relevance to equality.

10.0 CARBON REDUCTION IMPLICATIONS

- 10.1 There are no implications arising directly from this report.

11.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

- 11.1 There are no implications arising directly from this report.

12.1 RECOMMENDATION

The Committee is requested –

- (1) confirm that the Highways Representation Panel be re-appointed for 2012-2013 with the terms of reference identified.
- (2) to appoint members to serve on the Highways Representation Panel in 2012-2013, including the appointment of the Chair and named deputies.

13.1 REASON/S FOR RECOMMENDATION/S

To enable the appointment of a Highways Representation Panel to consider objections and unresolved petitions relating to all highway and traffic management matters.

REPORT AUTHOR: Andrew Mossop
Principal Committee Officer
telephone: (0151) 691 8501
email: andrewmossop@wirral.gov.uk

REFERENCE MATERIAL

Previous reports on the appointment of the Highways Representation Panel, minutes and the Council's Constitution.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Sustainable Overview and Scrutiny Committee	7 June 2011
Sustainable Overview and Scrutiny Committee	21 June 2010
Sustainable Overview and Scrutiny Committee	9 June 2009

SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME 2012/13

Title:	Department:	Comments/Justification:
26 June 2012:		
Highway & Engineering Services Contract – 3 rd Annual Review	Technical Services	Progress report and formal presentation – items requested by Cabinet and O&S
26 September 2012:		
“Have a safe and well-maintained highway network for all users” – Progress Update	Technical Services	Corporate ‘goal’ annual progress report
Highway Maintenance Processes/ Treatments and National Pothole Review	Technical Services	Requested by Committee Members
Pavement and Verge Parking Review	Technical Services	Requested by O&S Committee
Notice of Motion “Increase Recycling” Response (including Levy Review progress update)	Technical Services	Progress report
Empowerment Partnership	Law, HR & Asset Management	New approach to link Trading Standards with communities
21 November 2012:		
SLA with UU re manholes - Update	Technical Services	Requested by O&S
Bridges Management	Technical Services	Raising awareness of the condition of the stock and progress in maintaining
Streetscene Enforcement Campaigns	Technical Services	Progress on campaigns and successes/

Parks Modernisation Programme	Technical Services	lessons learned
Wirral Flood & Water Management Partnership – Progress Update	Technical Services	Progress report
Domestic Homicide	Law, HR & Asset Management	Progress report as requested by O&S Committee & to comply with legislation
29 January 2013:		Report provided as part of the Committee's scrutiny function for the Community Safety Partnership
Streetscene Environment Services Contract – Sixth Annual Review	Technical Services	Progress report & presentation on the strategic contract with Biffa
'Minimise waste by encouraging waste reduction and recycling' – Progress Update	Technical Services	Corporate 'goal' annual progress report
'Have high standards of environmental quality across Wirral' – Progress Update	Technical Services	Corporate 'goal' annual progress report
National Food Hygiene Rating Scheme	Law, HR & Asset Management	Progress report after the introduction of the new scheme
Tackling Dog Fouling	Law, HR & Asset Management	Progress report on topic raised as an issue by 8 of 11 Area Forums
Doorstep Crime	Law, HR & Asset Management	Progress report
12 March 2013:		
'Provide high quality, value for money leisure and cultural facilities for Wirral residents' – Progress Update	Technical Services	Corporate 'goal' annual progress report covering Sport & Recreation, Museums & Heritage and Floral Pavilion

<p>'Provide and maintain high quality parks and opens spaces in partnership with local communities' – Progress Update</p> <p>Wirral Approved Trader Scheme</p>	<p>Technical Services</p> <p>Law, HR & Asset Management</p>	<p>Corporate 'goal' annual progress report</p> <p>Progress report on the development of the scheme</p>
--	---	--

This page is intentionally left blank